

PO - CH / NL / 0127

PART A

Clare
Lawson

PART A



PO -CH /NL/0127



PART A

INFORMAL MEETING OF THE
EUROPEAN COMMUNITY (EC)
ECONOMIC AND FINANCE
COUNCIL (ECOFIN), 19-21
SEPTEMBER 1986,
GLENFAGLES

Glenfagles, 19-21 September, 1986

DD: 25 years

[Signature]

5/9/95

Leguis: 22/12/85

Euds: 8/9/86 (CONTINUED)

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PART A

4. The hotel services which would be available are extensive: it is by no means only a golf hotel! They make a speciality of catering for conference spouses, the most popular being shopping and sightseeing expeditions, demonstrations in their own kitchens, and the shooting-range with tuition!

5. I recommend settling for Gleneagles. Apart from reserving the dates by mid-January, we should also settle the broad shape of the programme. I suggest we begin with a reception for all the guests on Friday evening; have meetings morning and afternoon on Saturday, with working lunches for Ministers, Bankers and officials in three separate rooms; and have a sociable dinner for all on Saturday evening; we could arrange a visit to Edinburgh on Sunday morning and a buffet lunch there, or leave guests to their own devices and earlier departures if they preferred.

6. Would something on those lines be acceptable? Would you want a second working meal on the evening of arrival? - I doubt the need: extra time could be taken at lunch on Saturday if there were need for more talk among Ministers alone.

7. I did not enquire about costs which we ought to leave to the GHF representative, once we are clear whether we take up the option and what the broad programme would be.



(Geoffrey Littler)



FROM: P WYNN OWEN
DATE: 24 December 1985

SIR G LITTLER

cc Miss Barber

U.K. INFORMAL ECOFIN

The Chancellor has seen, and was most grateful for, your minute of 22 December. He is prepared to settle for Gleneagles. As soon as this is fixed, he would be grateful for a reminder to talk to the Secretary of State for Scotland, since he may wish to hold a reception.

A handwritten signature in cursive script, appearing to read "P. Wynn Owen".

P WYNN OWEN

C / Content with policy
and PS draft below?

FROM: SIR G. LITTLER
DATE: 8 JANUARY, 2986

MR. WYNN OWEN
UK INFORMAL ECOFIN

cc Miss Barber

R 8/1

Thank you for your minute of 24 December. Miss Barber is arranging for somebody from GHF now to talk with the Management at Gleneagles.

2. Could I trouble the Chancellor on two points, which we need to settle at least in outline before we can let the Hotel know what claim we shall make on them for meals.

3. First, I assume that we have a working lunch (Ministers separately from Officials and Bankers) on the Saturday. Normal practice, and my own recommendation, is that there should only be one working meal. Does the Chancellor agree?

4. If this is confirmed, we are left with provision for dinners on the Friday evening of arrival and the Saturday evening. We could if we wished extend hospitality for lunch on Sunday, but there is no need for this, and I would expect a sufficient number of guests to want to get away earlier for it to be hardly worthwhile.

5. It would make sense to have one of the evenings at the Hotel, which can cater very well for it. Perhaps the other could be an occasion to join with the Secretary of State for Scotland, as the Chancellor has suggested. Edinburgh is quite a distance away. One possibility close to Gleneagles would be Stirling Castle, but the Scottish Secretary will no doubt have his own ideas.

6. I recommend an early approach to the Scottish Secretary. In case the Chancellor would like you to write on his behalf, I attach a draft.



(J. G. LITTLER)



A type for Phil's
sig

John Graham Esq

[DRAFT] LETTER TO: Private Secretary to Secretary of State for Scotland

During the United Kingdom Presidency of the European Community in the second half of this year, the Chancellor will be hosting an Informal meeting of ECOFIN (the Council for Economic and Financial Affairs). This traditionally involves the Finance Minister, the Central Bank Governor and one senior official, plus the President of the Commission, together with a fairly substantial proportion of spouses and a few ancillary staff - around 80 - 100 in total.

(feels it would be a good idea to invite his Community colleagues to Scotland, as is attending)

The Chancellor ~~is~~ planning to hold the meeting at Gleneagles, with arrival in time for dinner on Friday, 19 September, and departure on Sunday, 21 September. He wondered whether the Secretary of State for Scotland would be able and would perhaps like to be associated with this, offering a Reception in a suitable and reasonably accessible venue, or in some other way.

The Chancellor would like to talk ^{to} ~~with~~ ^{Rykin} Mr. ~~Younger~~ about this - as soon as convenient, so that we can fit in other arrangements. I shall be grateful if you could let Mr. ^{Rykin} ~~Younger~~ know and contact me to make an arrangement for them to talk.

P. WYNN OWEN



Treasury Chambers, Parliament Street, SW1P 3AG
(01-233 3000)

John Graham Esq
Private Secretary to the
Secretary of State for Scotland
Scottish Office
Dover House
Whitehall
London
SW1A 2AU

10 January 1986

Dear Graham

During the United Kingdom Presidency of the European Community in the second half of this year, the Chancellor will be hosting an Informal meeting of ECOFIN (the Council for Economic and Financial Affairs). This traditionally involves the Finance Minister, the Central Bank Governor and one senior official, plus the President of the Commission, together with a fairly substantial proportion of spouses and a few ancillary staff - around 80 - 100 in total.

The Chancellor feels it would be a good idea to invite his Community colleagues to Scotland, and is accordingly planning to hold the meeting at Gleneagles, with arrival in time for dinner on Friday, 19 September, and departure on Sunday 21 September. He wondered whether the Secretary of State for Scotland would be able and would perhaps like to be associated with this, offering a Reception in a suitable and reasonable accessible venue, or in some other way.

The Chancellor would like to talk to Mr Rifkind about this - as soon as convenient, so that we can fit in other arrangements. I shall be grateful if you could let Mr Rifkind know and contact me to make an arrangement for them to talk.

Yours sincerely
P Wynne Owen

PP P WYNN OWEN
Private Secretary

19/9



SCOTTISH OFFICE
WHITEHALL, LONDON SW1A 2AU

Philip Wynn Owen Esq
Private Secretary to the
Chancellor of the Exchequer
Treasury Chambers
Parliament Street
LONDON
SW1P 3AG

CH/EXCHEQUER	
REC.	5 FEB 1986
ACTION	SIR G. LITTLE
COPIES TO	MISS BARBER

5/2

Debbie
To note - since
you may be running
this circus! Rn 6/2

4 February 1986

C. To note.
Encouraging. ✓
Rn 5/2

Dear Philip

Thank you for your letter of 10 January with the information that the Chancellor proposes to host an informal meeting of ECOFIN at Gleneagles Hotel in September.

The Secretary of State was pleased to hear about this proposal and hopes that the plan will go ahead. For his part, the Secretary of State would be very glad to offer the ECOFIN representatives a reception on the evening of Saturday 20 September at Edinburgh Castle. This would involve transporting all the guests from Gleneagles to Edinburgh and back, but the journey time is only about 45 minutes in each direction and it would therefore be possible for the guests to return to Gleneagles in time for dinner at, say, 8.30 pm. It may be that the guests would wish to see Edinburgh in any case; and a reception at the Castle would undoubtedly be a memorable part of the weekend programme. Mr Rifkind himself would be happy to attend the reception.

Your letter does not touch on the question of the funding of the proposed reception, but we assume that an approach would be made to the Government Hospitality Fund.

Mr Rifkind will be glad to speak to the Chancellor about the proposed reception if a discussion is thought necessary.

Yours sincerely
Robert Gordon

Robert Gordon
Private Secretary

MR J WATT
GOVERNMENT HOSPITALITY FUND
FOREIGN AND COMMONWEALTH OFFICE
2 CARLTON GARDENS
LONDON SW1Y 2AA

Debbie

Dear Mr Watt

INFORMAL ECOFIN SEPTEMBER 1986

Sir Geoffrey Littler has asked me to get in touch with you to find out how the arrangements are going for the informal ECOFIN.

2. We are particularly interested in any information which you have on likely costs, and on how much of these the Treasury will have to bear. I think you said that the GHF would pay for accommodation, entertainment and transport for each Minister (plus wife) and for one senior official from each country, but that we would have to pay any additional costs in respect of senior officials' wives, and all expenses for Central Bank Governors. I am not sure, however, who would pay for EC Commissioners (of whom 2 or 3 might be invited), or for conference expenses such as translation facilities.

3. We have done what we can to draw up a (very provisional) list of Ministers and Central Bank Governors who might be invited to the informal ECOFIN, for the Presidency unit. In case you are interested, a copy is attached.

4. You might like to know that the Secretary of State for Scotland has said that he is willing to offer the ECOFIN participants a reception at Edinburgh Castle on the evening of Saturday 20 September (the guests would return to Gleneagles for dinner). Sir Geoffrey Littler is abroad at the moment, but when he returns he will speak to the Chancellor about this and suggests that he has a word with the Secretary of State. I will keep you in touch on developments on this.

5. Sir Geoffrey Littler is planning to have a discussion on the informal ECOFIN when he returns. If there is anything specific that you would like me to raise with him, perhaps you could let me know.

Janet Barber

JANET BARBER
EC1
24 February 1986

POSSIBLE PARTICIPANTS IN THE INFORMAL ECOFIN

Belgium

Finance Minister
Central Bank Governor

Mr Mark Eyskens
Mr Jean Gordeaux

Denmark

Finance Minister
(possible substitute)
Central Bank Governor

Mr Palle Simonsen
(Mr Anders Andersen)
Mr Hoffmeyer

France

Finance Minister
Central Bank Governor

Mr Pierre Beregovoy
Mr Michel Camdessus

Germany

Finance Minister
Central Bank Governor

Dr Gerhard Stoltenberg
Mr Otto Pohl

Greece

Finance Minister
Central bank Governor

Mr Constantin Simitis
Mr Demetrius Chalikias

Ireland

Finance Minister
Central Bank Governor

Mr John Bruton
Mr Thomas O'Cofaigh

Italy

Finance Minister
Central Bank Governor

Mr Giovanni Goria
Dr Carlo Ciampi

Luxembourg

Finance Minister
(possible substitute)
Central Bank Governor

Mr Jacques Santer
(Mr Jacques Poos)
Mr Pierre Jaans

The Netherlands

Finance Minister
Central Bank Governor

Mr Onno Ruding
Dr W F Duisenberg

Portugal

Finance Minister
Central Bank Governor

Dr Miguel Jose Ribeiro Cadilhe
Dr Vitor Constancio

Spain

Finance Minister
Central Bank Governor

Mr Carlos Solchaga Catalan
Mr Mariano Rubio Jimenery

Internal copies:

Sir Geoffrey Littler
Mr Wynn Owen
Mr Mortimer

MR M RICHARDSON
PRESIDENCY UNIT
FOREIGN AND COMMONWEALTH OFFICE
DOWNING STREET EAST

Dellie

To note, especially X.

The UK should be on the
attached list.

Dear Mr Richardson

INFORMAL ECOFIN SEPTEMBER 1986

Rs 25/2

I spoke to Mr Davenport on the telephone recently, and he said that your unit would be willing to organise the conference side of our informal ECOFIN at Gleneagles, and to run the conference on the day, but that you would need a letter from us requesting you to do so.

2. I have now spoken to Sir Geoffrey Littler about this, and we would be very pleased if you would undertake this work for us.

3. We have done what we can to draw up a list of those who are likely to be invited to the informal ECOFIN, and this is attached. Of course, it is likely that several of the names will change in the next few months, as a result of Ministerial changes etc. Also, senior Finance Ministers sometimes send more junior Ministers to ECOFIN in their place (the list mentions possible substitutes where these seem commonly to come to ECOFIN). We have not attempted to put names to senior officials, because this is a matter of choice for the Finance Ministers. We will update the list as and when new information becomes available.

X 4. You might like to know that the Secretary of State for Scotland has said that he is willing to offer the ECOFIN participants a reception at Edinburgh Castle on the evening of Saturday 20 September (the guests would return to Gleneagles for dinner). Sir Geoffrey Littler is abroad at the moment, but when he returns he will speak to the Chancellor about this and suggests that he has a word with the Secretary of State. I will keep you in touch on developments on this.

5. Sir Geoffrey Littler is planning to have a discussion on the informal meeting when he returns. If there is anything specific that you would like me to raise with him, perhaps Mr Davenport could let me know.

Janet Barber

JANET BARBER
EC1

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Finance Minister
Central Bank Governor

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Mr Jean Gordeaux

Denmark

Finance Minister
(possible substitute)
Central Bank Governor

Mr Palle Simonsen
(Mr Anders Andersen)
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Mr Pierre Beregovoy
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Mr Otto Pohl

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Finance Minister
Central Bank Governor

Dr Miguel Jose Ribeiro Cadilhe
Dr Vitor Constancio

Spain

Finance Minister
Central Bank Governor

Mr Carlos Solchaga Catalan
Mr Mariano Rubio Jimenery

Internal copies:

Sir Geoffrey Littler
Mr Wynn Owen
Mr Mortimer



per lib. but have
a note from Sir G.C.
copy to the L. of
the latter State of
plan as the
Exp. referred
to confirm
in

From: Sir G.Littler
Date: 21 March 1986

MRS LOMAX

c.c. Miss Barber

SEPTEMBER INFORMAL ECOFIN

I have been waiting until after the Budget to carry forward our preparations for this meeting at Gleneagles from Friday evening, 19 September until Sunday around lunch-time. There are one or two points on which I need to consult the Chancellor (and Mrs Lawson on the Ladies' Programme), and the Chancellor will want to talk with Mr Rifkind.

2. The framework is:

- assemble in time for informal reception and dinner for all guests at Gleneagles on Friday evening;
- meetings Saturday morning and afternoon with a working lunch (Ministers separately);
- a Ladies' programme for Saturday;
- a special reception and dinner arrangement for Saturday;
- an optional programme for Sunday morning and lunch (some may leave early, or stay separately, play golf, etc).

3. Assuming the first two points are straightforward, I need to consult on the remaining three.

4. We enquired whether Mr Rifkind would like to host a meal or reception. Without offering to pay he suggested a reception at Edinburgh Castle on Saturday evening, assuming return for dinner at Gleneagles. But this means two one-hour journeys and strikes me as awkward to fit confidently between end of meetings and a

reasonable time for dinner. I have been considering alternatives and taking GHF advice.

5. Two thoughts occurred to me:

- could we explore the possibility of Sunday morning in Edinburgh with a visit to the Castle, etc, followed by a buffet lunch (an interesting programme could readily be arranged, we think): the advantage is that most people will be leaving from Edinburgh so that we minimise the travelling;
- for Saturday night, I wondered whether we could persuade Mr Rifkind to join you in a reception at Stirling Castle, which is only 20 minutes from the hotel: I am told that Mr Rifkind uses Stirling Castle occasionally; it was very strongly recommended to me by Lord Thomson of Monifieth, when I took an opportunity of asking him recently about attractive venues near Gleneagles.

6. On the Ladies' programme, I think some shopping opportunity would be right (even though the hotel has good quality shops with Scottish specialities). Edinburgh would be one natural choice to combine with sightseeing if my Sunday morning suggestion does not work. Otherwise, Crieff is strongly recommended, and can readily be linked with other local sightseeing. And there are facilities in the hotel which some guests might prefer (which suggest that we try to build a programme with an optional break-point). I wonder whether Mrs Lawson might have any suggestions or preference.

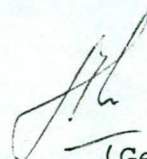
7. On all these points I can pursue more detailed ideas when we have a clearer picture of the general shape.

8. Finally, the Chancellor will recall the regular custom of giving one or two modest gifts to guests. Would he like to keep to this? I would not rule out some commercial help! Malt whisky is one obvious possibility; Caithness glass; tweeds and woollens. Is there anything Scottish especially suitable for the year 1986. It might be a point on which to sound Mr Rifkind. We need early decisions only if we want to try something special like inscribed china or glass, which on the whole I would not recommend.

9. I need not press the Chancellor for immediate decisions on any of these matters. He might like to defer until after the forthcoming Dutch Informal Ecofin, and observe that with his own future host responsibilities in mind. That would be time enough. But it might also be useful to sound Mr Rifkind rather sooner.

10. Perhaps the Chancellor would like to talk it over?

11. Incidentally it will be appropriate for the Chancellor to mention during the Dutch ECOFIN his prospective invitation to Gleneagles and the dates. We shall provide a speaking-note. We can then follow up with some provisional enquiries about attendance.



(Geoffrey Littler)



FROM: A W KUCZYS
DATE: 7 May 1986

SIR G LITTLER

cc Miss Barber

SEPTEMBER INFORMAL ECOFIN

You discussed your minute of 21 March with the Chancellor this afternoon. The following points emerged.

2. You confirmed that the Chancellor would be host for this occasion, and that the Governor of the Bank played a secondary role. You would settle with the Governor's office just what that role was.

3. It was agreed that the participants should assemble in time for an informal reception and dinner for all guests on Friday evening, and that there should be meetings Saturday morning and afternoon with a working lunch (Ministers separately).

Ladies' Programme

4. It was agreed that there should be a full ladies' programme for Saturday. You expected a total of around 15 Ministers' and Governors' wives. The best arrangement might be a shopping trip to Edinburgh in the morning, followed by something based in Gleneagles in the afternoon. But, against the possibility that we might go for some alternative arrangement, I would check whether the major shops in Edinburgh would be open Saturday afternoon and/or Sunday;



and you would consider the possibility of shopping in Crieff. And, of course, the ladies would be able to join in the optional programme for Sunday morning - see below.

Saturday Reception and Dinner

5. It was agreed that we should invite Mr Rifkind to join the Chancellor in a reception at Sterling Castle. You would check that the Castle was available, and provide a draft letter for the Chancellor to send to the Scottish Secretary.

Sunday

6. It was agreed that there should be an optional programme for Sunday morning (with the alternative of leaving early, staying to play golf, etc). You would provide the Chancellor with a list of options (and a map!). It was envisaged that the optional programme would be a coach trip, ending up in Edinburgh (to minimise travelling). (I was not clear whether this meant that Sunday lunch should be in Edinburgh or Gleneagles?) For those who opted to stay at Gleneagles, cars should be available to take them to Edinburgh Airport.

Presents

7. It was agreed that we should not go overboard, and should not differentiate between Ministers and others. Wives should only receive bouquets in their rooms, or something of the sort.

8. The most attractive idea seemed to be a bottle of pure malt whisky - an unusual one, say Isla Mist, which was colourless - in a presentation box with a "blurb". You would contact the relevant distillers.



Meals

9. You confirmed that we would use the Government Hospitality Fund. The meals should not be too elaborate, and should use Scottish produce. The four meals might therefore be based around Scotch beef, local salmon (perhaps for the working lunch on Saturday, which should be light), grouse and perhaps lamb or venison (again local). There would need to be a good choice of wines and, for the Saturday dinner, perhaps a special toast with pipers, etc.

Hotel Arrangements

10. Ideally, we should have a completely cordoned-off part of the hotel. You explained that this was not possible, but that the management would pull out all the stops to minimise the difficulties.


A W KUCZYS

Handwritten: b/f 2/6 17

FROM: JANET BARBER
DATE: 21 MAY 1986

SIR GEOFFREY LITTLER

cc PS/Chancellor
Mr Edwards
Mr Mortimer
Miss Edwards
Mr Garratt - GHF
Mr Davenport - FCO
Col Durrant - FCO

Mr Beales - UKREP

VISIT TO EDINBURGH AIRPORT AND GLENEAGLES HOTEL 16 MAY

On Friday Mr Watt and Mr Garratt (from GHF) and myself visited Scotland as part of the preparation for the informal ECOFIN in September. The purpose of this note is to report on the tentative decisions we came to on various aspects of the arrangements, and to provide a basis for discussion for our meeting on Thursday.

EDINBURGH AIRPORT

2. For this part of the visit, we were accompanied by Mr Wicks from the Scottish Office.

3. We saw the airport manager, Mr Hunter. On arrivals, he advised that there were very few scheduled flights from European capitals to Edinburgh airport, and that most guests could therefore be expected to arrive on the shuttles from Heathrow or on private planes. There were three shuttles from London arriving in the period 12.00 to 15.30. Our main problems were likely to be identifying guests, and handling the large numbers that might come off a single shuttle (a problem because of the relatively small size of the VIP lounge).

4. After discussion, we tentatively agreed on the following:

- (a) guests on shuttles will be taken off before other passengers, and escorted to the VIP lounge (by the GHF escorts). We have provisionally booked the VIP lounge for Friday 19 and Sunday 21 (all of both days), GHF to confirm by letter soon.
- (b) you (or someone else suitable) will be there to greet them.
- (c) the airport can provide refreshments in the lounge as requested.
- (d) guests will then be driven to the hotel.
- (e) transport of luggage will be arranged separately by GHF (whose luggage officers will need to take guests' luggage tickets).
- (f) guests arriving on private planes will be treated similarly, with the option of transferring them direct to cars if security dictates it.
- (g) the Gleneagles desk at the airport will be manned (agreed later with the hotel), and non VIP guests can make themselves known to it to obtain transport to the hotel.

Does this seem reasonable to you?

5. To ease matters, in our invitation we should give a heavy steer

towards arrival at Edinburgh airport in a specified time range, say 12.00 to 15.30. This range is worked backwards from arrival in the hotel in the time range 14.00 (the earliest time rooms can be guaranteed ready) to 17.00 (a reasonable latest time to arrive for an evening reception at say 19.00). Even with a steer of this sort, Mr Hunter thought that we could not rule out the possibility of some arrivals at Glasgow. If there are arrivals at Glasgow, suitable arrangements would have to be made. This and other considerations pointed to our asking other member states fairly soon for an indication of the numbers of guests and their times and modes of arrival and departure. In any case, the airport would need fairly firm information about two weeks in advance of the conference.

6. The discussion left three issues unresolved:

- (a) the problem of identification and security, ie whether guests should have passes or badges given to them before they arrive at the airport. (GHF later expressed a preference for metal pins).
- (b) liaising with the police. Scottish Office advise that we should tell the local police very soon what we are doing in broad terms, offering details (eg precisely who is coming) at a later stage. I am not sure whether Treasury ought to do this, or whether it is best left to the FCO conference security expert, Col Durrant. The correct formal procedure would be to write to the Chief Constables of the two regions involved, Tayside (covering the hotel) and Lothians and Border (covering the airport). Mr Wicks in the Scottish Office has given me the two names.
- (c) if guests arrive on the shuttles, they will have cleared customs and immigration at Heathrow. If they arrive on private planes, some arrangement will have to be made. It was thought that Mr Davenport and Col Durrant could advise on this.

7. On departures, an early indication of the likely pattern would be helpful. Mr Hunter identified a possible problem on checking in of luggage: special permission from a DOE Minister (Mr Spicer) would be required to avoid the normal scanning procedure. Mr Watt thought that the luggage should go through the normal procedure, and that, if there were any problems, guests would have to be summoned to be present while their luggage was searched. (GHF envisaged the use of special baggage labels to identify guests' luggage.) Would you be content with this?

GLENEAGLES HOTEL

8. We were extremely well looked after by Mr Heuveling, the conference manager, who is helpful and will be easy to work with.

Overall Conference Plan

9. We looked at the conference and function rooms, and decided on the following tentative plan (see floor plan attached at Annex 1):

- (a) on arrival at the hotel, guests will be welcomed by the Chancellor, and possibly Mr Leigh-Pemberton, in the Terrace Lounge. A hotel reception desk will be set up in the Terrace Lounge, so that guests can register there, rather than in the more public foyer.
- (b) guests will then be given their keys and escorted to their

- rooms using the combined forces of the GHF escort officers and the hotel staff.
- (c) there will be a reception in the Drawing Room from 19.00 to 20.00 on Friday.
 - (d) dinner on Friday will be in the Glendevon Room from 20.15.
 - (e) the conference itself will be held in the Ballroom.
(Because we now have the Glendevon Room for Friday night, the conference facilities can be set up during Friday.) The alternative would be the Gleneagles Suite, which has the advantage of having wiring for interpretation. But the Gleneagles Suite is rather oppressive, having a low ceiling and no natural light - the Ballroom is better in these respects.
 - (f) on Saturday, conference lunches will be as follows - Ministers in the Terrace Lounge, and Governors and Senior Officials at separate tables in the Barony Lounge.
 - (g) (f) will leave the Orchil Room to be set up as a conference office. This is not ideal, because it is a little way from the entrance to the Ballroom (see floor plan - the other doors to the ballroom would be locked). But it can be combined with a telephone link to a desk outside the Ballroom. The alternative would be to use the Terrace Lounge; but this is very attractive and it would be a pity not to use it for the Ministers' lunch.
 - (h) there will be no separate room set aside for a press briefing (given that we do not want the press there in any numbers anyway. If necessary, we can use the conference office for a short briefing after the end of the working session on Saturday.

Would you be content to proceed along these lines?

Interpretation

10. The hotel is quite content to have booths in the Ballroom, but we have to arrange this. I understand that the hardware is arranged here by ourselves, and the interpreters themselves are organised by the Commission. If we are content to use the Dotmarsum system (from 6 languages - French, English, Danish, Spanish, Italian and German - into three - French, English and Danish), UKREP feel that the Chancellor might make a statement to this effect at the June or July ECOFIN lunch, to smooth the way.

Saturday Evening

11. At the moment, we are holding:
- (a) the Glendevon Room at the hotel.
 - (b) Stirling Castle
 - (c) Edinburgh Castle.

It would be helpful if we could make a definite choice very soon, so that the necessary arrangements can be put in hand. Mr Wicks told me that, if we opt for Stirling Castle, we can arrange for dinner, pipers, ceremony of the quaiche, highland dancers etc if we want them. But I imagine that the Chancellor ought to speak to Mr Rifkind first. We thought that luxury coaches would be suitable for transport for this occasion.

Ladies Programme and Sunday Morning

12. Having seen the facilities at the hotel, I do not think that we should over-organise the guests. We provisionally booked sport as follows:

Saturday afternoon	10 golf places 5 shooting places
Sunday morning	30 golf places 10 shooting places

Anyone playing golf has to walk - electric cars are not allowed. The hotel will arrange for caddies (at an extra cost). In addition, the hotel will open the swimming pool half an hour earlier than usual (ie at 7.30am) if we want. And there are some quite nice shops inside the hotel.

13. Mr Heuveling stressed that the sports facilities can get booked up very quickly, and that to avoid disappointment we might:

- (a) circulate three brochures with our initial invitation to let the guests know what is available (I will show you these at our meeting), and
- (b) ask for guests to indicate in advance what they would like to do. This applies also to non sport things like hairdressing.

However, someone from the sports reservation office will be in reception on Friday.

14. For the ladies on Saturday, I suggest that we think in terms of a short distance shopping trip in the morning, say to Crieff, where there are glassworks and a pottery, and sport etc in the afternoon. I suggest, however, that we make no firm arrangements beyond booking a mini-bus for up to say 20 people for the day. If the weather is good, we can take the ladies to Crieff as above. If not, we could arrange a somewhat longer scenic trip. The hotel would no doubt be able to help us with booking lunch en route etc, and the GHF escort officers might be able to accompany. Mr Heuveling said also that cars and drivers could be procured fairly readily, so that, say, if a small group of ladies wanted to go somewhere in particular, this could be arranged at short notice. Ladies requiring lunch in the hotel will presumeably go to the dining room (or the poolside cafe) under their own steam.

15. I have not suggested Edinburgh for the ladies on Saturday, because the journey would be about 75 minutes in each direction, the shops would be crowded, and there would be little time left at the hotel for sports etc. But we might consider a coach trip to Edinburgh as an option for Sunday morning for everyone. Mr Wicks thinks that we could organise a bus tour of the city, a tour of the castle, and lunch in a private room at (say) the Caledonian hotel without too much trouble. This would be suitable if we did not go to Edinburgh castle on Saturday night. Some guests will of course want to stay at the hotel to play golf etc; they will presumeably get lunch in the hotel dining room at their own initiative.

16. Of the other places suggested for recreational purposes, Scone Palace (near Perth) was thought to be nice, and we probably could arrange access and lunch on Sunday. But it would be then be quite a long way back to the airport. Of the other places, Blair Atholl is 1 hour to the north, but was not thought to be as nice as Glamis Castle (about 1 hour to the north east) where lunch could

be arranged in a hotel. Again, it would be a long way back to the airport.

Accommodation

17. The only outstanding issue here is whether we have enough. We have booked accommodation for 120 people, as follows:

- 14 suites
- 12 superior doubles
- 24 standard doubles
- 20 singles

Assuming that ministers etc account for 76 places, then this leaves 44 places. I have spoken to Mr Drabbe at the Dutch Ministry of Finance, who told me that at Ootmarsum there were the following:

- 3 secretariat (Pini, Kees and Mosca - their wives would not be invited)
- 4 personal security men (for Stoltenberg, Simitis, Balladur and Delors)
- 4/5 interpreters

The Dutch strictly did not allow anyone to bring private secretaries (although there were some requests). Thus our extra accommodation ought to be enough for any local security men, perhaps a typist, and for GHF and Treasury staff. If we need more accommodation, the hotel will do its best to meet us (although at the moment all its other rooms are booked, it does have some apartments, and can arrange some accommodation locally). However, I do not think that we can let any of our booked accommodation go at this stage, and GHF have to sign up on a contract for these rooms fairly soon.

18. As mentioned above, rooms cannot be guaranteed to be ready before 14.00 (and even this may be difficult if they have to be security checked). However, Mr Heuveling understands that we will need to have the Chancellor's suite ready earlier than this if he is to be there in time to greet all the guests. The hotel and GHF will decide on room allocation at the time.

Transport

19. GHF have already made a block booking of limousines and saloons for Friday and Sunday, and will make sure that we have say two saloons and drivers available for random use on Saturday. The Bank Governors complicate this, because if all the wives in a delegation come we probably need three cars per delegation rather than the two allowed by GHF. This will have to be reassessed nearer the time when we have more information on numbers and times of arrival. GHF will also provide transport for luggage, and we need to bear in mind transport to and from the airport for extras such as interpreters, secretariat, ourselves etc.

20. We thought that coaches would be acceptable for any ladies' trips, for Saturday night and for any Sunday morning excursion. And, as mentioned above, the hotel can rustle up cars fairly quickly.

Detail

21. Mr Heuveling raised a lot of detailed questions, which are not urgent but which will have to be settled in due course. I have attempted to list them in Annexes 2-5 attached, covering the conference office, the conference, meals etc and accommodation. I have indicated provisional decisions in the tables. The list is unlikely to be exhaustive, but Mr Heuveling will write to me in due course. Any suggested changes/additions would be welcome.

PRESENTS

22. You have agreed with the Chancellor on a fairly low profile on this, giving whisky to each conference guest. I agree that we should not do much more than this. I do not agree with the suggestion of bouquets for the ladies, because they cannot conveniently take them away. Flower arrangements are provided in Gleneagles suites as a matter of course, and we can ask for this to be done also for Governors' and Officials' wives. A further possibility is the souvenir book which Gleneagles produced for their 60th anniversary 2 years ago. I had a quick look at one during our visit, and it seemed to include things like newspaper cuttings of famous peoples visits etc. The cost is £7.50 (but GHF think that a reduction might be negotiable). We could ask the hotel to send us a copy if you are interested.

NEXT STEPS

23. I suggest that the next steps are as follows:

- (a) discuss security with Col Durrant, and ensure that someone informs the local police.
- (b) make reasonably firm decisions about interpretation, and put the necessary arrangements in hand.
- (c) make up our minds about Saturday night and Sunday morning.
- (d) perhaps talk to Pini and further to Drabbe
- (e) send out a preliminary invitation (with the Gleneagles brochures), so that by end June at the latest we have some indication on numbers (and can ask for more accommodation if necessary), times and modes of arrival and departure, and sports facilities required.

Janet Barber

JANET BARBER
EC1
H M TREASURY

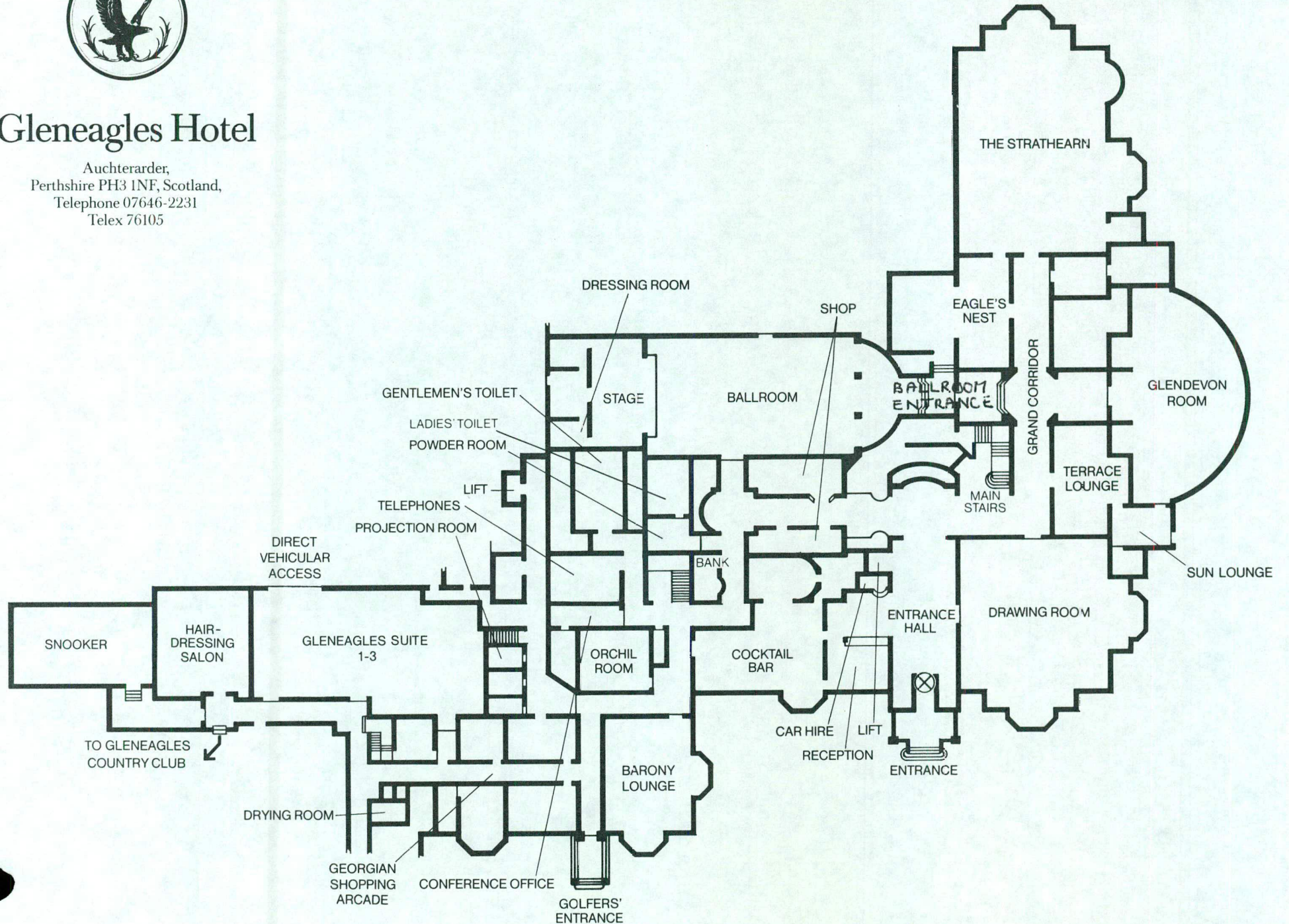


ANNEX 1

GROUND FLOOR PLAN SHOWING PUBLIC ROOMS

Gleneagles Hotel

Auchterarder,
Perthshire PH3 1NF, Scotland,
Telephone 07646-2231
Telex 76105



ANNEX 2 - CONFERENCE OFFICE FACILITIES

<u>Item</u>	<u>Provisional Decision</u>
Typing	Typing needed. Hotel to provide machine, possibly Scottish Office to arrange typist.
Photocopier	Yes. One to be hired, perhaps through Scottish Office. (Hotel have only a small one available)
Telephones	Two external/internal, plus 1 purely internal.
Telex	Elsewhere in hotel
Stationery	To be arranged by us, perhaps through Scottish Office
Bleepers (for those manning conference office)	No.



<u>Item</u>	<u>Provisional Decision</u>
Times	am 9.30 - 12.30 (with coffee break) pm 2.30 - 5.30 (with tea break)
Name plates	?
Refreshments on table	Mineral water (other possibilities - whisky, sweets, anything we like)
Newspapers	Selection placed in ballroom - FT, Times, Telegraph, Guardian.
Security guard outside ballroom	?

ItemProvisional DecisionFriday

Reception - what drinks

Full bar, with minimal food (eg peanuts)

Dinner

- small round tables
- numbers
- microphone for speeches
- menu cards
- "grey tray"

Yes (8-10 each)
 Around 80 (maximum)
 No

Yes, to be provided by hotel
 (ie drinks after dinner if discussion
 expected to continue) - No

<u>Item</u>	<u>Provisional Decision</u>
Newspapers	No - guests to order themselves (but newspapers will be provided in ballroom for conference)
Flowers	(Automatic in suites). Yes, for VIPs with wives
Fruit	Yes
Literature	Yes - personalised letter from hotel manager - printed programme (organised by us) - typed/photocopied list of guests (organised by us in conjunction with hotel) - map of hotel and grounds (to be organised by hotel)
Gifts	See main paper

B/Johnson Aveny Co
FROM: JANET BARBER
DATE: 6 JUNE 1986

SIR GEOFFREY LITTLER

cc PS/Chancellor
Mr Edwards
Mr Culpin
Mr Mortimer
Miss Edwards
Mr Garratt - GHF
Mr Davenport - FCO
Col Durrant - FCO

INFORMAL ECOFIN: SECURITY

As agreed, Miss Edwards and I have discussed the security aspects of the informal ECOFIN with Col Durrant.

2. Col Durrant thinks that Finance Ministers do not on the whole present a difficult security problem. However, he suggests that we do the following.
3. Firstly, we should inform the local police. He suggests doing this via the Scottish Home and Health Department. I therefore attach a letter which I am sending to the SHHD contact suggested by Col Durrant, Mr Patton, to whom I have already spoken. The police will decide for themselves what, if any, action they wish to take. However, Col Durrant thinks it unlikely that they will want to have a presence in the hotel or to security check the hotel rooms. I have included with the letter a provisional list of those who might attend the conference, so that the police have something to go on.
4. Secondly, we should let Col Durrant have the provisional list of those attending the conference, so that he can arrange for a threat assessment by Special Branch.
5. Thirdly, we should arrange for a system of passes for the conference. The passes would be given out as guests arrived at the hotel ie during reception in the Terrace lounge. Col Durrant suggested the plastic wallet variety which can be clipped on to pockets. He also suggested colour coding, eg one colour for VIPs, another for wives, another for administration staff etc. We can have these passes made up by HMSO (at a cost), and, if you agree, Miss Edwards will pursue.
6. Fourthly, Col Durrant suggested that we (ie ourselves and perhaps the GHF escort officers who are not otherwise engaged) should check passes on entry to the conference room and as far as possible to dining and function rooms. (What we do if someone tries to gatecrash is not at all clear. Col Durrant assures us that, although any personal security guards which come will sit outside the conference room with us, they will not lift a finger to help anyone other than their own men.)
7. Fifthly, when we send out the formal invitations to the conference (which I envisage doing towards the end of August), we should include a form of words, which Col Durrant will give us, about firearms carried by personal security guards.
8. Col Durrant also asked about the Press, in particular whether

we were going to ask the hotel to keep them out. I have since spoken to Mr Culpin. Mr Culpin agrees that we cannot really go as far as barring the press from the hotel, but thinks, that in order to preserve the informality of the occasion, we should make it clear in advance that this is a informal meeting of a routine nature, and that there will be no press facilities. Whether the Chancellor then gives a press briefing afterwards to anyone who happens to be there will be up to him. We have already agreed that we could use the conference office for this. Mr Culpin himself hopes to avoid attending the meeting.

Janet Barber

JANET BARBER

MR R PATTON
SCOTTISH HOME AND HEALTH DEPARTMENT
ST ANDREWS HOUSE
EDINBURGH

Dear Mr Patton

INFORMAL EC FINANCE MINISTERS COUNCIL, GLENEAGLES, 19-21 SEPTEMBER

We spoke, and I said that I would write, to ask you to inform the police about the informal meeting of European Community Finance Ministers which we plan to hold at Gleneagles hotel on Friday to Sunday, 19-21 September. The meeting arises because of the UK Presidency of the European Community in the second half of the year.

Each of the twelve Community countries will be represented by a finance minister, a central banker, and a senior official from the finance or economics ministry. In addition, the President of the European Commission may attend. Wives will be invited. We will not know precisely who will be coming until much nearer the date of the conference. But in case the police need some names to work on, I enclose a provisional list of conference guests, based primarily on attendance at the corresponding conference in the Netherlands earlier this year. I am sending this list to Col Durrant in the FCO so that he can provide a threat assessment in due course.

The broad outline of the arrangements will be as follows. We expect the guests to arrive at Edinburgh airport during the afternoon of Friday 19 September. They will be taken to Gleneagles by car, and will that evening dine in the hotel. The conference will take place at Gleneagles during Saturday 20 September. In the evening, we may arrange a reception/dinner at some location away from the hotel yet to be decided. There will be no meeting on Sunday 21 September, but we may organise some sort of sight-seeing excursion on Sunday morning for those guests who do not wish to play golf at the hotel. We expect the guests to leave on Sunday afternoon, again from Edinburgh airport. As far as internal security is concerned, Col Durrant has suggested that we use passes for entry into the conference and function rooms, and we are considering this.

Thus two police areas are involved, Lothian and Borders (covering the airport) and Tayside (covering Gleneagles hotel).

Some guests will bring personal security guards. Again, we will have more definite information nearer the time. In the Netherlands earlier this year, there were four guards: for the President of the Commission M Delors, the French finance minister M Balladur, the German finance minister Herr Stoltenberg, and the Greek finance minister Mr Simitis.

I hope that this information is helpful. I will let you have more details nearer the time of the conference.

Many thanks for your help. I am copying this letter to Sir
Geoffrey Littler here, to Col Durrant in the FCO, and to Martin
Garratt in the GHF.

JANET BARBER
EC1 DIVISION
H M TREASURY

POSSIBLE PARTICIPANTS IN THE INFORMAL ECOFINBelgium

Finance Minister
 Central Bank Governor
 Senior Official

Dr Mark Eyskens
 Mr Jean Godeaux
 Mr Alois Van de Voorde

Denmark

Finance Ministers

 Central Bank Governor
 Senior Official

Mr Palle Simonsen
 Mr Anders Andersen
 Dr Erik Hoffmeyer
 Mr Niels Ussing

France

Finance Minister
 Central Bank Governor
 Senior Official

Mr Edouard Balladur
 Mr Michel Camdessus
 Mr D Lebeque

Germany

Finance Minister
 Central Bank Governor
 Senior Official

Dr Gerhard Stoltenberg
 Mr Karl Otto Pöhl
 Dr Hans Tietmeyer

Greece

Finance Minister
 Central Bank Governor
 Senior Official

Mr Constantin Simitis
 Mr Demetrius Chalikias
 Mr Nicholas Garganas

Ireland

Finance Minister
 Central Bank Governor
 Senior Official

Mr John Bruton
 Mr Thomas O'Cofaigh
 Mr Maurice Doyle

Italy

Finance Minister
 Central Bank Governor
 Senior Official

Mr Giovanni Goria
 Dr Carlo Ciampi
 Dr Mario Sarcinelli

Luxembourg

Finance Minister
 Central Bank Governor
 Senior Official

Mr Jacques Poos
 Mr Pierre Jaans
 Mr Raymond Kirsch

The Netherlands

Finance Minister
 Central Bank Governor
 Senior Official

Dr Onno Ruding
 Dr W F Duisenberg
 Professor P Korteweg

Portugal

Finance Minister
 Central Bank Governor
 Senior Official

Dr Miguel Jose Ribeiro Cadilhe
 Dr Vitor Constancio
 Mr Domingo Oehen Gonsalves

Spain

Finance Minister
 Central Bank Governor
 Senior Official

Mr Carlos Solchaga Catalan
 Mr Mariano Rubio Jimenery
 Mr Miguel Angel Fernandez Ordonez

United Kingdom
Finance Minister
Central Bank Governor
Senior Official

European Commission
President

Mr Nigel Lawson
Mr Robin Leigh-Pemberton
Sir Geoffrey Littler

Mr Jacques Delors



Ch

OK for me to send
this?

OK

(A note from Sir GL
on outstanding points
— sightseeing, presents,
etc — expected very
soon)

OK

18/6

FROM: JANET BARBER
DATE: 9 JUNE 1986

SIR GEOFFREY LITTLER 113/2

cc Mr Mortimer
Miss Edwards
Mr Garratt - GHF

INFORMAL ECOFIN: SCOTTISH HOSPITALITY

I attach a draft letter from PS/Chancellor to PS/Mr Rifkind along the lines agreed at our meeting. It aims to get Mr Rifkind's agreement to a reception/dinner at Stirling Castle on Saturday 20 September, and to get his ideas on a ladies' programme and a Sunday morning excursion. On the last, I have mentioned a visit to Edinburgh Castle - should we specifically mention the possibility of lunch there as well?

2. I have to report that I have been contacted by Leigh Lewis in Department of Employment about our informal ECOFIN. His interest is as follows. The informal Employment Ministers conference is to be held in Edinburgh on Monday/Tuesday 22/23 September. D.Emp are hoping to get some good publicity out of this, and are very much against Finance Ministers having an upstaging reception in Edinburgh Castle on the previous Saturday evening or lunch on the previous Sunday. I responded as follows:

- (a) Mr Rifkind had actually offered us Edinburgh Castle for the Saturday evening.
- (b) but, given the location of the hotel, we would prefer Stirling Castle.
- (c) in any case, we would not be seeking publicity, as this would conflict with the informal nature of the conference. This was particularly the case with the Sunday lunch which would be very informal indeed.

However, I did undertake to convey D.Emp's worries to you.

Janet Barber

JANET BARBER
EC1

Mr Kuszyk.

I think it would help if you wrote as proposed. No need to trouble the Chancellor at this stage. We are preparing some brochures/suggestions for tours which I hope to have ready early next week.

Sh 15/c

Robert Gordon Esq
PS/Secretary of State for Scotland

Pl type
for my sig

~~DRAFT LETTER FROM PS/CHANCELLOR TO PS/SECRETARY OF STATE FOR SCOTLAND~~

INFORMAL EC FINANCE COUNCIL 19-21 SEPTEMBER AT GLENEAGLES

John Graham and Philip Wynn Owen corresponded
You will recall our correspondence earlier this year ^{on} about the informal EC Finance Ministers' meeting which we are planning at Gleneagles in September.

[In broad terms] Our provisional programme is as follows. The conference itself will take place on Saturday 20 September at the hotel. The guests will be invited to arrive at Edinburgh airport on Friday 19 September, in time to reach the hotel for an evening reception and dinner. We expect the guests to leave after lunch on Sunday 21 September, and we will probably arrange some sort of sight-seeing excursion on Sunday morning for those who do not wish to play golf at the hotel.

We asked whether your Secretary of State would like to be associated with some hospitality outside the hotel. Mr Rifkind very kindly offered a reception at Edinburgh Castle on the evening of the 20 September. However, the Chancellor wonders whether a more suitable alternative for that evening would be a reception and dinner in Stirling Castle. This is also an attractive location, and would involve much less travelling than Edinburgh Castle. Officials in the Treasury and GHF have been in contact with your Department, and we understand that both locations have been provisionally reserved for us. The Chancellor would welcome Mr Rifkind's views on this. I gather from your previous letter that Mr Rifkind would himself be happy to attend a reception and dinner. *(It would be very helpful if we could settle this point quickly.)*
- at more leisure -

We would welcome your advice also on two other elements in the programme.

Firstly, we are considering what arrangements we might make for the wives of the conference guests, for Saturday 20 September. Gleneagles hotel itself has, of course, an extensive range of facilities, and we would certainly want to give the ladies sufficient opportunity to take advantage of these. Accordingly, we are reserving some golf and shooting for the Saturday afternoon. In addition, we thought of providing a short shopping trip (perhaps to Crieff) combined with a tour of the immediate area for the morning, with enough flexibility to extend the tour if the weather were not suitable for outside activities. We would be interested in your views on this, and in any other ideas which occur to you.

Secondly, as indicated above, we are considering offering ^a some sort of sight seeing tour for all the non-sportsmen on the morning of Sunday 21 September, culminating in a fairly light sit-down buffet lunch. An obvious idea for this is a coach tour of Edinburgh, combined with a visit to the Castle. This would mean that the meeting would end reasonably near Edinburgh airport, allowing departure fairly soon afterwards. We would welcome your views and ideas on this, in particular on a suitable place for lunch in Edinburgh.

We look forward to hearing from you. The Chancellor would be happy

to speak to Mr Rifkind if you feel that this would help.

AWK

6/13/6
(further note due)

FROM: JANET BARBER
DATE: 10 JUNE 1986

SIR GEOFFREY LITTLER

cc PS/Chancellor 12/2
Mr Mortimer
Miss Edwards
Mr Garrat -GHF
Mr Davenport - FCO
Mr Beales - UKREP

INFORMAL ECOFIN: PRELIMINARY INVITATION

At our meeting, we agreed that we would send out fairly soon a preliminary invitation to other member states, in order to find out how many people are likely to turn up and how they will arrive. I attach a draft letter.

Several points:

- (a) I have assumed at this stage that you would send the letter to each finance ministry and to the Commission. UKREP might be able to get a list of suitable addressees.
- (b) Mr Garratt undertook to check on the shuttle timetable, and to check with Mr Hunter, the airport manager at Edinburgh, that private planes can be encouraged.
- (c) I have assumed that we will leave FCO's instructions about guns for the later formal invitation.
- (d) I will have to write to the Hotel to ask for the brochures. At the same time, I can ask for a sample registration card (to see how much we can do in advance), and a sample Gleneagles Jubilee Book. I will do this shortly.
- (e) should we discuss this letter with Pini? (You were going to invite him to visit us in the near future.) We could also usefully discuss with him interpretation facilities and possibly our choice of hardware company. (We agreed that the Chancellor would tell his colleagues that we are going to use the Dotmarsum interpretation system at lunch at the July ECOFIN.)

I would be grateful for comments. Perhaps we could discuss, say next week (ie post ECOFIN/EIB).

Janet Barber

JANET BARBER
EC1

DRAFT LETTER FROM SIR GEOFFREY LITTLER TO EC FINANCE MINISTRIES

INFORMAL ECOFIN MEETING, 19-21 SEPTEMBER

As the Chancellor of the Exchequer explained at the ECOFIN lunch on 28 April, the informal ECOFIN scheduled for 19-21 September will be held at Gleneagles Hotel in Scotland.

A formal invitation, with a proposed agenda, will be sent to participants nearer the time of the meeting. Meanwhile, we would find it useful to have some preliminary information on your delegation, as requested at the end of this letter.

Each Member State will be invited to send a three person delegation comprising the Finance/Economics Minister, a Central Bank representative, and an senior official from its Finance/Economics Ministry. Wives of the delegates will also be invited.

Gleneagles is about 40 miles north of Edinburgh. The most convenient point of arrival for guests is Edinburgh airport, and arrangements will be made to welcome guests there and to take them by car to the Hotel. We recommend arrival at the airport between 15.00 and 17.00 hours on Friday 19 September. Your delegation might find it most convenient to make use of private aircraft, and these can be readily accommodated. Alternatively, on the basis of present timetables, there are (two) air shuttle services from London Heathrow airport arriving during this period (leaving Heathrow at).

The provisional arrangements are as follows. The meeting will begin with a reception and dinner for all guests on the evening of Friday 19 September. The conference itself will take place on Saturday 20 September, with separate working lunches for Ministers, Central Bank representatives, and officials. There will be a dinner for all guests on Saturday evening. Arrangements will be made for some entertainment on the morning of Sunday 21 September, and the meeting will end with lunch on that day. (Bedrooms in the Hotel have to be vacated by 12.00 hours on Sunday.)

Gleneagles Hotel itself offers an extensive range of recreational facilities (golf and other sports, hairdressing etc); some brochures from the hotel are enclosed. It is advisable to book use of these facilities in advance if possible.

We would be grateful for some provisional indications on the following points:

- (1) the likely composition of your delegation, including wives;
- (2) whether there will be any accompanying security personnel;
- (3) the likely time and mode of arrival at Edinburgh airport;
- (4) whether the members of your delegation would like reservations made for any of the Hotel's facilities.
- (5) the likely time of departure from the Hotel and airport after the meeting.

We would welcome a response on these points by 30 June.



cc MR MORTIMER
 MISS EDWARDS
 MR GARRATT-GHF
 MISS BARBER

Treasury Chambers, Parliament Street, SW1P 3AG
 01-233 3000

18 June 1986

Robert Gordon Esq
 Private Secretary to the
 Secretary of State for Scotland

Dear Robert

INFORMAL EC FINANCE COUNCIL 19-21 SEPTEMBER AT GLENEAGLES

John Graham and Philip Wynn Owen corresponded earlier this year on the informal EC Finance Ministers' meeting which we are planning at Gleneagles in September.

Our provisional programme is as follows. The conference itself will take place on Saturday 20 September at the hotel. The guests will be invited to arrive at Edinburgh airport on Friday 19 September, in time to reach the hotel for an evening reception and dinner. We expect the guests to leave after lunch on Sunday 21 September, and we will probably arrange some sort of sight-seeing excursion on Sunday morning for those who do not wish to play golf at the hotel.

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We would welcome your advice also - at more leisure - on two other elements in the programme.

First, we are considering what arrangements we might make for the wives of the conference guests, for Saturday 20 September. Gleneagles hotel itself has, of course, an extensive range of facilities, and we would certainly want to give sufficient opportunity to take advantage of these. Accordingly, we are reserving some golf and shooting for the Saturday afternoon.



In addition, we thought of providing a short shopping trip (perhaps to Crieff) combined with a tour of the immediate area for the morning, with enough flexibility to extend the tour if the weather were not suitable for outside activities. We would be interested in your views on this, and in any other ideas which occur to you.

Second, as indicated above, we are considering offering a sight-seeing tour for all the non-sportsmen on the morning of Sunday 21 September, culminating in a fairly light sit-down buffet lunch. An obvious idea for this is a coach tour of Edinburgh, combined with a visit to the Castle. This would mean that the meeting would end reasonably near Edinburgh airport, allowing departure fairly soon afterwards. We would welcome your views and ideas on this, in particular on a suitable place for lunch in Edinburgh.

We look forward to hearing from you. The Chancellor would be happy to speak to Mr Rifkind if you feel that this would help.

Yours sincerely
Tony Kuczys

A W KUCZYS
Private Secretary

365/8

b/f 21/8 A

MISS BARBER O/R

FROM : R G LAVELLE
23 July 1986

cc Mr Kuczys
Sir G Littler
Mr Edwards

2

INFORMAL ECOFIN

Mr Renwick telephoned me today, I fancy following a call from Sir D Hannay, to say that Delors was apparently sensitive about the state of his relations with the Chancellor. They thought some buttering up would not come amiss. The choice was perhaps between a friendly word at lunch today (if they happened to be at the same celebration) or a short personal message looking forward to seeing him at the informal ECOFIN.

2. As it turned out, Delors was lunching at No 10 and the Chancellor at No 12. Sir G Littler has suggested a small manuscript message in the informal ECOFIN invitation would meet the point. Could you, when we get to that stage, ask the Private Office if the Chancellor would inscribe Delors' formal invitation in some suitable way?

R G Lavelle
for
R G LAVELLE

b/f 8/7
A

From: Sir G.Littler
Date: 27 June 1986

MR KUCZYS

c.c. Miss Barber

GLENEAGLES

This is to record what I said to you on the telephone yesterday:

- we have written to each invited country and the Commission, giving the basic programme and asking for provisional guidance on attendance, golf, etc, interests and are awaiting replies;
- Sir William Fraser told me recently that the Secretary of State is likely to agree to Stirling Castle for the Saturday dinner; his reply may be delayed to cover the next two points;
- I asked Fraser for advice on programmes for visits and he was interested and promised to let me have some ideas;
- I also asked about a possible gift; he said that the best commemorative gift he had seen recently was in fact of Caithness glass (for which he is not normally a great enthusiast) - an attractive goblet with a simple inscription; I wondered whether, with the Governor's help, we might manage something like that for the Ministers and Governors only.

2. I could not speak to the Governor's office yesterday, but will arrange for a message today. I suggest you can leave this until I return on 7 July. We could then follow up the idea of a talk between Chancellor and Governor, and I shall have time to brief after a quick talk with Fraser.



(Geoffrey Littler)



b/f 8/7 A

NEW ST. ANDREWS HOUSE
EDINBURGH EH1 3SX

*ADVISE BY 7/7 PLEASE

CH/EXCHEQUER	
REC.	02 JUL 1986
ACTION	Miss Barber *
COPIES TO	S. G. LITTLE
	Mr MORTIMER
	Miss EDWARDS
	Mr GARRETT-GHF

A W Kuczys Esq
Private Secretary
Chancellor of the Exchequer
Treasury Chambers
Parliament Street
LONDON
SW1P 3AG

✓
2/x

30 June 1986

Dear Tony

INFORMAL EC FINANCE COUNCIL, 19/21 SEPTEMBER AT GLENEAGLES

Thank you for your letter of 18 June setting out the provisional social programme for the Finance Minister's meeting.

The Secretary of State would be happy to act as host at a reception and dinner on 20 September, as suggested by the Chancellor, and this can be held at Stirling Castle. I agree that this change of venue would reduce travelling time considerably.

When I wrote to you on 4 February to say that the Secretary of State would be glad to offer a reception it was on the understanding that the cost would be met by Government Hospitality Fund. The cost of a reception and dinner at Stirling Castle for the ECOFIN delegates could not be met from Scottish Office resources and perhaps you would agree to approach GHF to obtain their agreement to fund the events.

I think that your suggested arrangements for the wives of the conference guests are excellent. On the Saturday, the shopping trip to Crieff could be readily extended if necessary to take in Perth and Scone Palace. Alternatively, Crieff could be omitted: the shopping there is rather limited. Similarly, on Sunday, a sightseeing tour including a conducted tour of Edinburgh Castle, can be easily arranged. (Time constraints would, I think, require a direct trip to Edinburgh, ruling out sightseeing en route). The tour might finish at the Sheraton Hotel for lunch (the Hotel has indicated that a firm reservation should be made as soon as possible).

If you wish to explore these proposals further, might I suggest that you speak to Mr Tom Wicks on extension 5892 in New St Andrew's House, Edinburgh.

Yours ever

Robert Gordon

ROBERT GORDON
Private Secretary

2784/52

Sir G Littler o/r

Ch
Several papers
here you have
not yet seen

AK
8/7

FROM: MISS J A EDWARDS
DATE: 4 JULY 1986

cc: Mr Mortimer
Miss Barber
Mr Kuczys ✓
Mr Garrett, GHF

INFORMAL EC FINANCE MINISTERS MEETING, 19/21 SEPTEMBER AT
GLENEAGLES

The Secretary of State for Scotland has now replied to the Chancellor's letter of 18 June regarding the social programme for the informal EC Finance Minister's meeting (copy attached).

2. The main points of issue are set out separately below.

RECEPTION AND DINNER ON SATURDAY 20 SEPTEMBER

The Secretary of State for Scotland has agreed that the reception and dinner should be held at Stirling Castle. He would be happy to act as host. The cost, however, could not be borne on the Scottish Office Vote. The Government Hospitality Fund have agreed to give a total of £3,000 for entertainment (Miss Barber's cost chart attached to her minute of 21 May). This £3,000 is to contribute towards Friday's reception and dinner, Saturday's working lunch and the reception and dinner on Saturday. The Bank of England are also to contribute towards the cost of Saturday's reception and dinner. The remaining cost will have to fall to the Treasury. The GHF have kindly agreed to organise the reception and are to consider whether it is their responsibility or Treasury responsibility to arrange transport to Stirling Castle.

WIVES PROGRAMME

The Secretary of State has said that the shopping at Crieff is rather limited. He has therefore suggested that the programme could be extended so that wives would go to Crieff and then to Perth and Scone Palace or alternatively Crieff could be omitted and the wives could simply go to Perth and Scone Palace. I

would be grateful for your views on this. The GHF have no immediate views on the programme. I will be speaking to Mrs Robertson (Laurie Sleigh - car and coach hirers) to establish availability and cost of a luxury coach. This firm has been recommended by the Scottish Office and are providing the limousines to take conference delegates from Edinburgh Airport to Gleneagles.

SIGHTSEEING TOUR ON SUNDAY MORNING

The Secretary of State has suggested that a sightseeing tour including a conducted tour of Edinburgh Castle could easily be arranged. The coach should go directly from Gleneagles to Edinburgh, rather than taking in sightseeing en route. Mr Wicks (Scottish Office) has said he would gladly arrange a conducted tour of the castle. If you agree I would suggest a conducted tour of the castle from 11.30 to 12.30 and then lunch at 1.00pm (pre-lunch drink 12.45). The Secretary of State has suggested that lunch could be arranged at the Sheraton Hotel. This is only about 3 minutes from the Castle and very convenient for delegates travelling back to the airport in the afternoon. I would welcome your views on this.

I have been discussing the Sheraton Hotel with Tom Wicks (Scottish Office). I have said that we are thinking in terms of a help-yourself sit-down buffet. It would therefore be preferable to have the lunch in a separate room rather than in a segregated part of the main dining room. There are two suites in the hotel: the Edinburgh Suite and the Melville Suite. The hotel have yet to confirm that the smaller of the two suites (Melville Suite) is available. It has been booked for the previous week and could still possibly be required for the Sunday morning. Mr Wicks will keep me informed of developments. The Edinburgh suite is much larger (it can cater for up to 300 people) but it can be partitioned into smaller rooms and is extremely impressive. If partitioned a room could be set up large enough to cater for 75 or 80 people. I am assured that this would not be too large if a drinks area was also set up for pre-lunch drinks. I would be grateful for your views on this.

Alternatively, the Caledonian Hotel is a similar hotel and is just as conveniently situated to Edinburgh Castle. Mr Wicks could approach the Hotel if the Melville Suite is occupied and you do not like the idea of partitioning the Edinburgh Suite. Once again I will need to enquire about the availability of a luxury coach for the sightseeing trip.

Other issues regarding informal EC Finance Ministers Meeting

3. PHOTOGRAPHS

We will need to arrange for a souvenir photograph to be taken of Conference Delegates. It would seem appropriate to take the photograph at Stirling Castle. The Scottish Information Office have given me the names of two photographers and if you agree I will approach them with a view to obtaining cost estimates. The Scottish Information Office have used both photographers and are satisfied with their work.

4. PRESIDENCY PENS

The FCO Presidency Unit have kindly agreed to let us have 50 souvenir Presidency biros (free of charge!) to hand out to conference delegates.

5. PROGRAMME

You will no doubt recall that you were given a little booklet at Ootmarsum setting out the programme for the weekend. I suggest it would be rather nice to include such a booklet, together with a welcoming letter from the Hotel Manager, in a folder which would be given out to each conference delegate on arrival. I have spoken to Mr Batchelor (HMSO) and the cheapest cost estimate for printing such a booklet would be £175.35. This assumes we supply a camera ready copy and give 6-8 weeks notice. I have said we could not give 8 weeks and would be pushed to give 6 weeks. Unfortunately the cost would increase quite considerably if a firm was asked to print the booklet in less than 6 weeks. The FCO do carry out some printing work on a

repayment basis but I am advised that this would not be up to the standard required for Ministerial meetings. The FCO usually ask HMSO to arrange printing for their Ministerial meetings. Would you like us to arrange for a booklet setting out the programme to be printed? We would of course agree it with you before sending it to the printers.

Jeanelle Edwards

MISS J A EDWARDS

+ Presents ?

FROM: JANET BARBER
DATE: 11 JULY 1986

SIR GEOFFREY LITTLER

cc Mr Edwards
Mr Mortimer
Miss Edwards
Mr Garratt - GHF

Mr Kuczyr

INFORMAL EC FINANCE COUNCIL, 19/21 SEPTEMBER AT GLENEAGLES

As requested, I attach a draft reply to Mr Gordon's letter.

2. I have tried to incorporate as tactfully as possible the Chancellor's wishes on hosting the reception and dinner at Stirling Castle.

3. As far as the Sunday morning is concerned, we should be clear that the conducted tour of Edinburgh Castle will take place in normal castle opening hours, ie members of the public will be around.

4. As far as the buffet lunch at Edinburgh Castle is concerned, we have spoken to Mr Wicks (Scottish Office) and he is looking into the possibility with the Ancient Monuments division. He will report back in due course. He has suggested that the draft reply should simply refer to the Chancellor's enquiry as to whether the lunch could take place at the Castle and to officials looking into the possibility. For your own information Mr Wicks has said that perhaps the King's Dining Room could house the buffet lunch. This is quite a large room and is not generally open to the general public. It is only open to public viewing upon special request and so could be closed for the purposes of setting up the lunch. If agreement were obtained for the lunch to be held at the Castle Mr Wicks would be able to advise on caterers.

Jeanette Edwards

PP
JANET BARBER
EC1

Jh 14/7

Ch
OK for me to write as below?

OK

AWK
14/7

Robert Gordon Esq

~~DRAFT LETTER FROM PS/CHANCELLOR TO PS/SECRETARY OF STATE FOR SCOTLAND~~

Pl type for my S2

INFORMAL EC FINANCE COUNCIL, 19/21 SEPTEMBER AT GLENEAGLES

Thank you for your letter of 30 June.

We are grateful for your agreement to the use of Stirling Castle for a reception and dinner on the evening of Saturday 20 September, and I confirm that we want to go ahead with this. The Government Hospitality Fund will be making the necessary arrangements, and the cost will be met by them and by the Treasury.

The Chancellor would be delighted for the Secretary of State to act as host at the reception, together with the Chancellor himself and the Governor of the Bank of England (and their respective wives). However, ^{we think} the Chancellor ^{is} ~~is~~ very keen ~~to~~ host the dinner himself, ^{as Chairman of the meeting.}

As regards the tour of Edinburgh on the morning of Sunday 21 September. We would like to arrange a conducted tour of Edinburgh Castle. However, in respect of lunch the Chancellor has asked if it is possible to arrange for a light buffet ~~meal~~ ^{lunch} at Edinburgh Castle itself. Our officials have been in touch with Tom Wicks, and we understand that he is looking into the possibility.

Many thanks for your help. ~~As must be clear from the above~~ Officials here are already in close touch with Mr Wicks, and we are most grateful for his help and expertise.

AWK

✓ ✓

Save copy
programme below

From: Sir G. Littler
Date: 11 July 1986

CHANCELLOR

LUNCH WITH GOVERNOR: GLENEAGLES

I have told the Governor's Secretary of the broad programme. (I attach a single sheet summary of the Ladies' Programme which includes the "all guests" elements, and a note of the time-table for the workers). You or the Governor might want to touch on the following points.

2. **Host Status.** This is your meeting: you (and Mrs Lawson) are the hosts. But:

- it will be courteous to join the Governor and his wife with you in receiving guests (arrival; Stirling Castle);
- it will be helpful to have them as "co-hosts" and they will like to appear in this guise vis-a-vis Governors;
- (we want the Bank to make a financial contribution! - I am pursuing this with Mr Loehnis);
- it will be appropriate for Mr (? and Mrs) Rifkind to be first in the receiving line at Stirling Castle (very like the Mayor or Owner on several previous occasions.

(When I talked with Mrs Lawson yesterday, I confirmed that she is the hostess, but that she should regard the Governor's wife and mine as part of the "home team" to help). All of this follows regular practice.

3. **Leisure Programmes.** I think the Governor had earlier feared that we were not planning enough. His secretary was much reassured when I ran over our ideas. In particular:

- he thought **Edinburgh on Sunday** would be right (we hope **lunch at the Castle** may be a possibility);
- he agreed with the idea of a **half-day organised tour** on the **Saturday**, plus using hotel facilities;
- I also mentioned Mrs Lawson's **M&S fashion show idea** and this also appealed (I am writing to Derek Rayner).

*shall now
with Therese*

4. **Presents.** ? **Caithness goblet** (I shall prospect myself today at Harrod's - the only place in London I can find with a good Caithness display). The Governor had wondered about a **malt** in a **presentation decanter** (perhaps too expensive - his secretary was guessing some £80 or so).

*Best was
never
be away
beats
to get
Caitness
paper-wrapped
in suitable quantity
as a "special price".*

(Geoffrey Littler)

LADIES PROGRAMME

Friday 19 September 1986

- From 3 p.m. : (All guests) Welcomed on arrival at the Gleneagles Hotel by the Chancellor of the Exchequer and Mrs Lawson.
- 7 - 8 p.m. : (All guests) Reception in the Drawing Room, Gleneagles Hotel.
- 8.15 p.m. : (All guests) Informal Dinner in Glendevon Room, Gleneagles Hotel.

Saturday 20 September 1986

- 7.30-9.30 a.m. (All guests) Breakfast in the Strathearn, Gleneagles (or individual room service).
- 9.30 a.m. : Depart for shopping and sightseeing (Perth, Scone Palace,?,?)
- 1 - 2.30 p.m.: Lunch in the Strathearn, Gleneagles.
- 2.30-5.30 p.m. Hotel facilities (golf, shooting, leisure centre); possible fashion show.
- 7 p.m. : (All guests) Depart for Stirling Castle.
- 7.30-8.30 p.m. Reception by Scottish Secretary, Chancellor and Governor and their wives - opportunity to tour the castle.
- 8.30 p.m. : Dinner hosted by Chancellor and Mrs Lawson.
- 10.30 p.m. : Return to Gleneagles Hotel.

Sunday 21 September 1986 - (For all guests):

EITHER:

Use of Hotel sport and recreational facilities: Rounds on the Queens Course have been booked 9.10 - 10.10; Places for clay pigeon shooting from 11.00 - 12.30.

12.45-2.30 p.m. Lunch in the Strathearn, Gleneagles Hotel.

OR:

10 a.m. Depart for Edinburgh.

11 a.m. City sight-seeing and tour of Edinburgh Castle.

12.45-2.15 p.m. Informal Reception and Lunch (? location).

(All delegates choosing either alternative could be able to catch the 15.10 shuttle from Edinburgh to London, or leave in their own aircraft from 3 p.m.)

WORKING PROGRAMME

Saturday 20 September

9.30-12.30 : Meeting

12.45-2.30 : Working Lunch: Ministers in Terrace Lounge;
Governors and officials at separate tables
in Barony Lounge

2.30-5.30 : Meeting continued (we could run until 6.0 p.m.
leaving still time for wash and change before
departure at 7.0 p.m. for Stirling Castle).



4/5/86 pt b/f 18/8

cc Sir G Littler
Mr Edwards
Mr Mortimer
Miss Edwards
Ms Barber
Mr Garratt - GHF

Treasury Chambers, Parliament Street, SW1P 3AG
01-233 3000

Robert Gordon Esq
Private Secretary to the
Secretary of State for Scotland
Scottish Office
New St Andrews House
Edinburgh
EH1 3SX

15 July 1986

Dekstar
*Have you fixed
a letter bilateral?*
T.

Dear Robert

Thank you for your letter of 30 June.

We are grateful for your agreement to the use of Stirling Castle for a reception and dinner on the evening of Saturday 20 September, and I confirm that we want to go ahead with this. The Government Hospitality Fund will be making the necessary arrangements, and the cost will be met by them and by the Treasury.

The Chancellor would be delighted for the Secretary of State to act as host at the reception, together with the Chancellor himself and the Governor of the Bank of England (and their respective wives). However, we think the Chancellor should host the dinner himself, as Chairman of the meeting.

We would like to arrange a conducted tour of Edinburgh Castle on the morning of Sunday 21 September. However, the Chancellor has asked if it is possible to arrange for a light buffet lunch at Edinburgh Castle itself. Our officials have been in touch with Tom Wicks, and we understand that he is looking into the possibility.

Many thanks for your help. Officials here are already in close touch with Mr Wicks, and we are most grateful for his help and expertise.

Yours ever

Tony Kuczys

A W KUCZYS

Ch
You discussed meals briefly with
Sir GL back in May - flag 'X' below. *AWK 28/7*

From: Sir G. Littler
Date: 28 July 1986

CHANCELLOR

c.c. Miss Barber

GLENEAGLES - MENUS

We have now received suggested menus both from the Hotel (for Friday dinner and Saturday working lunch) and the Scottish Office (for Saturday dinner at Stirling Castle and Sunday buffet lunch at Edinburgh Castle). In the order of importance in which you might prefer to consider them:

Annex A : Saturday Dinner at Stirling Castle : three menus offered : I would go for Menu 2.

Annex B : Friday Dinner at Gleneagles :
Annex C : Saturday Working Lunch :

for both they have simply given one suggestion : I wonder whether you might prefer to make a plainer poached salmon the main course for the Saturday working lunch; we could ask about grouse or lamb for Friday dinner?

Annex D : Sunday buffet lunch : the suggested choice has a cold buffet in Menu 1 and (unimaginatively) hot roast beef in Menu 2 : in fact I think a cold buffet would be sensible (we might have late arrivals joining us after golf), but I would like to see if a small choice of puddings could be added.

2. Any reactions?

(Geoffrey Littler)

No. My don't want looking for a special menu for dinner. I agree that B are all wrong. B is much too fancy - a plainer poached salmon with a bit of lamb for the main course. As for C, that is equally useless. Please Grouse but be much better (as I don't eat Avocado).

I agree: suggest cold buffet (as proposed) + Summer pudding.

MENUS FOR DINNER AT STIRLING CASTLE

MENU 1

Almond and Grape Soup

Chicken Sandeman
Green Beans, Cauliflower
Chateau Potatoes

Chocolate Roulade

Scottish Cheese Board

Coffee

MENU 2

Cock-a-leekie

Roast Sirloin of Aberdeen Angus
Broccoli, Batton Carrots
New Potatoes

Iced Raspberries

Scottish Cheese Board

Coffee

MENU 3

Smoked Salmon

Beef Wellington
Courgettes, Stuffed Tomato
Almondine Potatoes

Lemon Souffle

Scottish Cheese

Coffee

Dinner Suggestion

Salade de Faisan fumé
(Strips of beechwood-smoked Pheasant with Dandelion Salad)

Cock-a-Leekie Traditionnel
(Delicate Chicken Consommé with Julienne of Leek and Prune)

Suprême de Saumon poché en Chemise
(Lightly poached Tay Salmon, West Coast Prawns and Chanterelles wrapped in spinach and served with Sorrel Sauce)

Bouquetière de Légumes de Saison

Salade Nid d'Aigles
(Orange and Endive Salad with yogurt and Poppy Seed Dressing)

Feuillantine aux Framboises et Peches
(Light flaky pastry layered with a melange of fresh peach and raspberry puree)

Café

Friandises

At £33.00 Per Guest

FRIDAY 19 SEPTEMBER

ANNEX C

Salade de Crabe et Avocat, Sauce Mousseline

*

Potage Hongroise Printanière

*

Côte de Boeuf Fumée Toulousienne

Bouquetière de Légumes de saison

*

Strudle de Pommes, Sauce Normande

*

Café

Price: £17.50 per guest

A MEMBER OF

The Leading Hotels of the World

AGLENEAGLES HOTEL

MENUS FOR BUFFET LUNCH AT EDINBURGH CASTLE

MENU 1

Prawn and Apple Cocktail

Coronation Chicken
Smoked Haddock Mousse
Cold Roast Fillet of Beef

Various Salads

Coffee
Petit Fours

MENU 2

Melon Boats

Roast Sirloin of Beef
Broccoli, Carrots
New Potatoes

Coffee
Petit Fours



18/9

FROM: A W KUCZYS
DATE: 29 JULY 1986

SIR G LITTLER

cc Miss Barber

GLENEAGLES - MENUS

The Chancellor has seen your note of 28 July.

- (a) Saturday Dinner: The Chancellor agrees with your choice of Menu 2.
- (b) Friday Dinner: The Chancellor agrees that this is much too fancy - a plain or poached salmon would be right - and we do not want Cock-a-leekie a second time.
- (c) Saturday Lunch: The Chancellor does not think much of Annex C either. Roast grouse would be much better. And in any case, not avocado.
- (d) Sunday Lunch: The Chancellor agrees that a cold buffet (as proposed) would be best, with summer pudding.

A handwritten signature in black ink, appearing to be "A W Kuczys".

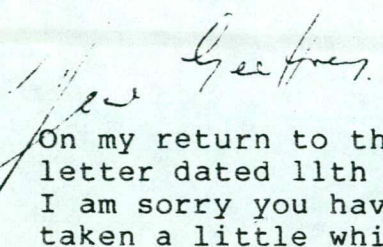
A W KUCZYS

Telegrams: Maryponies London
 Telex No.: 267141
 Telephone: 01-935 4422

Michael House,
 Baker Street,
 London, W1A 1DN.

from The Lord Rayner

30th July 1986



 On my return to the office my secretary showed me your letter dated 11th July which was acknowledged in my absence. I am sorry you have not heard from us earlier but it has taken a little while to explore the various ways in which we might be able to help you.

Regrettably, it is not possible, both logistically and at such short notice, to undertake the mounting of a Fashion Show. Our programme is planned a year in advance and is already scheduled to be in East Anglia at the time of the Ministers' Meeting. We have also looked into the possibility of staging a specially created Show for the occasion but, to be frank, this would not be feasible.

I wonder, however, whether it would interest you if we were to offer the hospitality of coffee in our Edinburgh or Glasgow Stores should your party be in either of these Cities during the programme of entertainment and sightseeing that is being organised. I realise that this is not what you originally had in mind but we appreciate being considered for inclusion in the programme and would like to help if we can.

I am about to leave the office again but if the idea outlined above appeals to you may I suggest that you arrange for Mr Barry Hyman in our Press and Publicity Department to be contacted direct and he will be delighted to take the matter forward.

With best wishes,



Sir Geoffrey Littler KCB
 Second Permanent Secretary
 H M Treasury
 Parliament Street
 LONDON SW1P 3AG

FROM: JANET BARBER
DATE: 6 AUGUST 1986

SIR GEOFFREY LITTLER

cc PS/Chancellor
Mr Mortimer or
Miss Edwards
Mr Garrett GHF

INFORMAL ECOFIN AT GLENEAGLES: YOUR VISIT TO SCOTLAND

This is an aide memoire and background material for your visit next week to Scotland.

Meeting with Scottish Office

2. You wanted to meet Tom Wicks. The tie line to New St Andrew's House is 2034; the external line is 031-556-8400. Mr Wicks' extension is 5892, or alternatively 5001. His assistant, Kevin Vale, is on extension 4125. Mr Wicks said that he would be free to see you on Tuesday, Wednesday, Thursday, or Friday morning, and suggested that you might like to meet him at Edinburgh Castle. Mr Wicks would probably inform Sir William Fraser of a visit by you.
3. At your meeting, you could mention food and drink for Stirling and Edinburgh Castle. Both meals will be provided by the same caterers, the "Laird's Larder" run by Margaret McDonald. This firm is used a lot by the Scottish Office, and is considered to be of a very high standard.
4. For Stirling Castle, I have already told Mr Wicks that we want menu 2 of Annex A. This is fine, but it now turns out that the Scottish Office forgot to include possible starters in Annex A. To go with menu 2, there are a number of possibilities: melon Oporto, sole veronique, pate (meat or vegetable) with toast, asparagus mousse. You might like to discuss with Mr Wicks. I would favour the mousse, or possibly a vegetable terrine.
5. For Edinburgh Castle, I have told Mr Wicks that we would like the cold menu suggested (menu 1 of Annex B). However, it would be useful if you could confirm that we would like a selection of puddings (including summer pudding if it is part of the caterer's repertoire), instead of the petit fours.
6. You might like to discuss with Mr Wicks whether we ought to invite any non EC guests to the dinner at Stirling Castle. The Secretary of State for Scotland and his wife will be there. Otherwise, we could invite Sir William Fraser himself, and consult the Bank of England to see if there is anyone from the Scottish Banking world they wish to invite. Another possibility would be the Lord Lieutenant of Stirling County, Colonel James Stirling. Mr Wicks is going to consult Sir William Fraser on this, but we have agreed that we can handle only a very few non EC guests. We will have to have Lt Col Wood, the Secretary of the Argyll and Sutherland Highlanders Regiment, and his wife at the drinks reception, because we are using the Military Museum for this, but it would probably not be appropriate to invite him to the dinner. (At some point, perhaps after the event, it might be appropriate for you or the Chancellor to write to Col Wood, thanking him for the loan of his museum.)

7. As far as the Edinburgh castle lunch is concerned, informality is the key, and there is probably no need to invite anyone. However, it might be useful if you were to skip the tour of the Castle on the day, and be available to welcome guests as they arrive after the tour at the Kings' Dining Room.

Meeting with hotel

8. The conference manager, Kees Heuveling, is on leave. I suggest that you see his assistant, Jill Calvert.

9. You might like to discuss food with the hotel. The menu which the hotel suggested for the Friday night dinner is at Annex C, and the one suggested for the Saturday working lunch is at Annex D.

10. There are two points in respect of the Friday dinner menu:

- (a) the main course. As requested, I asked about grouse. Mr Heuveling was not enthusiastic. The quality of grouse on such a scale could not be relied upon, and quite often people did not like it. Therefore I asked about plain poached salmon. Mr Heuveling thought that poached salmon with perhaps a Hollandaise sauce would be very suitable. This would allow us to keep the pheasant starter, which would have to be dropped if we went for grouse.
- (b) the soup course. I told Mr Heuveling that we were planning to have cock-a-leekie at Stirling Castle on the Saturday night, and therefore that we did ~~want~~ it on the Friday night. Mr Heuveling suggested instead a sorbet, possibly peach or champagne (the latter might be more appropriate given the presence of peach in the suggested sweet), but said that there would be no difficulty in an alternative soup.

11. There are two points in respect of the Saturday lunch menu:

- (a) the main course. Given that we have chosen beef for the Saturday night, and on the assumption that we have salmon for the Friday dinner, I asked about lamb. Mr Heuveling volunteered individual rack of lamb in puff pastry, which sounded nice to me. However, I think that we could have plain roast lamb if we wanted.
- (b) the starter. The Chancellor does not want avocado. Mr Heuveling suggested smoked trout, which I thought would contrast well with lamb.

12. If you can make any further progress on food with the hotel, this would be useful. It would allow you to discuss wines for both meals - you have already had a copy of the Gleneagles wine list. You could also tell the hotel that we do not want liqueurs and cigars after dinner on the Friday night.

British Cheese and English Wine

13. You are aware of the FCO's request that British cheese be served at informal Councils. However, I do not believe that you have seen some more recent internal Treasury correspondence on British cheese and English wine, so I attach the relevant minutes at Annex E.

14. As far as cheese is concerned, our chosen menu for the dinner at Stirling Castle includes a Scottish cheese board. We do not, as

things stand now, plan to have cheese at any other meal.

15. On English wine, GHF are aware of the Chief Secretary's minute, and if you and Gleneagles Hotel wish to draw on Brigadier Cowan's expertise in this area, you are welcome to do so.

Fashion Show

16. Attached at Annex F is Lord Rayner's reply to your letter of 11 July. You will see that it will not be possible for Marks and Spencer to provide a fashion show. Since I mentioned the possibility to Mr Heuveling, it would be useful if you could tell the hotel that it has now been ruled out.

17. Lord Rayner offers instead "coffee" in the Marks and Spencer store in Edinburgh or Glasgow. Assuming that this offer is for Saturday, it could be fitted into our provisional programme in two ways:

- (a) a substitute or additional tour for Saturday morning; or
- (b) a new tour for Saturday afternoon.

Either could involve additional transport resources. I imagine we would be interested in Edinburgh only. However, we decided not to bother with Edinburgh for the ladies' programme, because of the distance and the crowds, and because of our proposed visit to the city on the Sunday morning. Therefore, on balance, I would recommend that we do not take up Lord Rayner's offer. However, if you wish, I can speak to Mr Hyman to see what exactly "coffee" means.

Ladies' Programme

18. Our plan is to offer two alternative tours for the Saturday morning, both leaving at 9.30am and returning around 1.00pm:

- (a) Crieff Stuart Crystal factory and shop, Crieff pottery and paperweight centre, and Scone Palace;
- (b) Pitlochry woollen mill shop (the mill itself no longer exists), returning via Loch Tay and Loch Earn. This tour is intended to have more of a countryside flavour than option (a).

We have booked two 18 seat coaches (from the Siver Line Coach firm in Edinburgh) for these trips.

19. Gleneagles is investigating the arranging of special facilities (such as coffee, a tour of Scone Palace) for these trips, together with any costs. They are sending me a letter, which I will copy to you if it arrives in time.

20. In accordance with this plan, I have asked Mr Heuveling to reserve four tables for the ladies' lunch at 1.30pm. He said that this would be in the main dining room where there is a buffet lunch, and it would be useful if you could check which restaurant this is - I think that it must be the Strathearn Room. You could also discuss in what way wine might be provided for this meal; we could leave the ladies to order themselves (which might be the simplest option), or arrange for some wine to be placed on the tables.

Sports

21. For Saturday afternoon, I asked Mr Heuveling to rearrange the shooting to start from 3.00pm, and the golf at 2.30pm, because of the timing of the morning's arrangements.

22. For Sunday, I asked for some of the golf starts to be around 8.00am. I asked also for 4 golf slots on Sunday afternoon for Ruding, Duisenberg plus wives, and 2 Tennis slots for Maas and wife. On the likely assumption that the Dutch contingent will want visit Edinburgh, these should not be arranged before about 3.00pm.

23. Mr Heuveling said that he would see if these rearrangements were possible, and it would be useful to know the outcome of his efforts.

24. You might like to be aware that, apart from the Dutch contingent, no-one has specifically asked for golf and shooting. We have ordered as follows:

Saturday afternoon

10 golf
5 shooting

Sunday morning

20 golf
10 shooting

This is probably going to be too much. Nevertheless, I would favour keeping the Saturday bookings, subject to the time change mentioned above, as some ladies may like to do something active if the weather is good. We could perhaps reduce the Sunday morning golf bookings to 16, given the 4 we are trying to book for Sunday afternoon for the Dutch. I have a feeling that almost everyone will want to go to Edinburgh Castle, and we may be able to drop some golf and shooting bookings nearer the time. You might like to consider this.

Flags

25. You will recall that the hotel has only 10 flagpoles, and therefore cannot fly the flags of all the Community countries. We are advised by the FCO that, in these circumstances, we cannot fly the Community flag, and we have told the hotel this. However, on its 10 flagpoles, the hotel customarily flies the flags of those countries from which its clients tend to come, including some but not all Community member states. We would prefer the hotel not to fly these flags during our conference, for obvious reasons, and I mentioned this to Mr Heuveling. He did not respond very enthusiastically to this, but said that he would ask the general manager about it. It would be useful to know if any progress has been made on this point.

Background Information

26. At Annex G, I attach our latest information on those who will attend the conference (leaving out any special guests invited to Stirling Castle); and at Annex H gives the latest position on the details of our provisional programme. If you agree, I would like to circulate these tables to the FCO, GHF, Scottish Office, Stirling Castle, Scottish Home and Health Department, Tayside, Central and Lothian and Border Police, and the Bank of England.

The tables will be updated and revised on a regular basis.

Janet Barber

JANET BARBER
EC1

MENUS FOR DINNER AT STIRLING CASTLE

MENU 1

Almond and Grape Soup

Chicken Sandeman
Green Beans, Cauliflower
Chateau Potatoes

Chocolate Roulade

Scottish Cheese Board

Coffee

MENU 2

Cock-a-leekie

Roast Sirloin of Aberdeen Angus
Broccoli, Batton Carrots
New Potatoes

Iced Raspberries

Scottish Cheese Board

Coffee

MENU 3

Smoked Salmon

Beef Wellington
Courgettes, Stuffed Tomato
Almondine Potatoes

Lemon Souffle

Scottish Cheese

Coffee

MENUS FOR BUFFET LUNCH AT EDINBURGH CASTLE

MENU 1

Prawn and Apple Cocktail

Coronation Chicken
Smoked Haddock Mousse
Cold Roast Fillet of Beef

Various Salads

Coffee
Petit Fours

MENU 2

Melon Boats

Roast Sirloin of Beef
Broccoli, Carrots
New Potatoes

Coffee
Petit Fours

Dinner Suggestion

Salade de Faisan fumé
(Strips of beechwood-smoked Pheasant with Dandelion Salad)

Cock-a-Leekie Traditionnel
(Delicate Chicken Consommé with Julienne of Leek and Prune)

Suprême de Saumon poché en Chemise
(Lightly poached Tay Salmon, West Coast Prawns and Chanterelles wrapped in spinach and served with Sorrel Sauce)

Bouquetière de Légumes de Saison

Salade Nid d'Aigles
(Orange and Endive Salad with yogurt and Poppy Seed Dressing)

Feuillantine aux Framboises et Peches
(Light flaky pastry layered with a melange of fresh peach and raspberry puree)

Café

Friandises

At £33.00 Per Guest

A MEMBER OF

The Leading Hotels of the World

AGLENEAGLES HOTEL

Salade de Crabe et Avocat, Sauce Mousseline

*

Potage Hongroise Printanière

*

Côte de Boeuf Fumée Toulousienne

Bouquetière de Légumes de saison

*

Strudle de Pommes, Sauce Normande

*

Café

Price: £17.50 per guest

A MEMBER OF

The Leading Hotels of the World

AGLENEAGLES HOTEL



18
F8 JUL 1986 -25

Mr C...
Mr Lavelle ANNEX
Mrs Barber E
Mrs Simpson

Foreign and Commonwealth Office
London SW1A 2AH

From The Minister of State

7 July 1986

The Hon Peter Brooke MP
Minister of State
HM Treasury
Parliament Street
LONDON SW1P 3EB

MINISTER OF STATE	
REC.	- 8 JUL 1986
ACTION	Mr Edwards
	PS Lavelle
	PS/CST, PS/GST
	Mr Lavelle

Mr Simpson CISO
Brigadier Cowan GWF
Mr Taylor COT
mst

Dear Peter

PROMOTION OF BRITISH CHEESES DURING THE UK PRESIDENCY

"A poet's hope: to be,
like some valley cheese,
local, but prized elsewhere"

W H Auden

Whatever Auden had in mind, I do not think it was the way Europeans prize local British cheeses! This lack of awareness among our continental cousins of the delight of the rarer British cheeses has led to a group of our backbenchers suggesting that we should make a special promotion of them during our Presidency. When John Gummer and I met recently we agreed that the best way would be to make a point of serving British cheeses at meals which we are to host during the Presidency. I am arranging this for meetings involving Foreign Ministers and John will do the same in the Agriculture Council.

We are not seeking to exclude foreign cheeses, which would simply cause irritation, but rather to give our colleagues in other member states the chance to taste some of the excellent speciality British cheeses which are now becoming available and which would benefit from a wider European market.

May I suggest that you might serve British cheeses at any meals which you or colleagues host during the Presidency, in particular Council lunches or meals during any informal ministerial meetings?

I am writing in similar terms to all Ministers chairing such meetings. UKRep Brussels, or the Presidency Secretariat here, will help make the necessary arrangements for Councils or other Community meetings.

Lynda

Mrs Lynda Chalker



PS/est
Mr Lawelle
Mr Edwards
Mr Simpson - crsco
Brigadier Cowan GHI
Mr Taylor COI

Treasury Chambers, Parliament Street, SW1P 3AG

Mrs Lynda Chalker
Minister of State
Foreign and Commonwealth Office
LONDON
SW1A 2AH

29 July 1986

Dear Lynda,

PROMOTION OF BRITISH CHEESES DURING THE UK PRESIDENCY

"By a wise doom of Heaven men were
commanded to eat cheese, but not the
same cheese. Being really universal
it varies from valley to valley ..."

G K Chesterton

Is that where Auden drew his inspiration?

I warmly support your idea for promoting British cheeses
and I will look out zealously for opportunities. My broad
approach to this matter is summarised in the attached lines
by one of the Treasury's poets in residence.

There is, unfortunately, no tradition of informal Budget
Councils where we could follow up your ideas: the Budget
Council's work is much too serious! The Chancellor is,
however, holding an informal ECOFIN in September, and I have
made sure that the organising officials are aware of your
suggestion.

If the Council Secretariat could be persuaded to provide
British cheeses at lunches during formal Council meetings,
that would be marvellous. I imagine, however, that that
is something for you to take up with the Secretariat as a
general issue.

T.S. Eliot once declined an invitation to Peking, a city
that might otherwise be taken to appeal to him, on
the grounds he could not bring himself to visit a
country which had
no native cheese.
Difficult to argue
with.

Imuseven
Ann
PETER BROOKE

ON THE SERVING OF CHEESE IN THE UK PRESIDENCY

Some boast of their French cheeses,
Of Brie and Camembert;
Some stock their tables full
With rich Italian fare,

Bel Paese, Gorgonzola,
Teleggio, Parmesan;
While some like Gouda and Edam
From Holland's rubbery clan;

Others serve at their banquets
Bavarian smoked cheese too,
Fetta and sheep's milk cheeses,
And pungent Danish Blue.

But I'll serve British cheeses,
Made from the milky yields
Of glossy Friesian herds
In our well-watered fields -

Rich, tasty, tempting Cheddars
And Double Gloucester's gold,
Mouth-watering Melbury,
And succulent Limeswold;

And curd and cottage cheeses,
Red Leicester, pastel-pale
Caerphilly, Red Cheshire
And crumbling Wensleydale.

And at the table's centre
I'll place a golden drum
Of glorious, dark-veined Stilton,
With bottled Port and Rum,

Which guests will be invited
To spoon-scoop if they please;
And surely this will be
The Presidency cheese.



FROM: PAUL PEGLER
DATE: 30 July 1986

PS/MINISTER OF STATE

cc:PS/Chancellor
PS/Economic Secretary
Mr Lavelle
Mr Edwards
Mr Simpson - CISCO
Brigadier Cowan - GHF
Mr Taylor - COI

PROMOTION OF BRITISH CHEESES DURING THE UK PRESIDENCY

The Chief Secretary has seen the Minister of State's letter of 29 July to Mrs Chalker. He feels that the promotion should not be restricted to British cheeses but should also include English wines. The Chief Secretary wonders whether it would be possible to include English wine at the informal ECOFIN to be held by the Chancellor in September?

PAUL PEGLER
Assistant Private Secretary



FROM: M W NORGROVE
DATE: 4 August 1986

MISS BARBER

cc PS/CX
PS/CST
PS/EST
Mr Lavelle (o/r)
Mr Edwards (o/r)
Mr Simpson - CISCO
Brigadier Cowan - GHF
Mr Taylor - COI

WITHOUT
ATTACHMENT

PROMOTION OF BRITISH CHEESES DURING THE UK PRESIDENCY

... I am copying to you Mr Pegler's minute to me of 30 July,
recording the Chief Secretary's wish for consideration to
... be given to the serving of English wine at September's informal
... ECO FIN; also attached is a copy of Mrs Chalker's letter
to the Minister of State, and his reply, about British cheeses.
I have discussed this briefly with Mr Edwards and our
impression is that the Chancellor will wish to consider the
question before deciding on the exclusive serving of British
cheese; it may well be that he decides that the best solution
would be a compromise - serving both British and other cheeses.
Judging from recent personal experience, we feel that the
Chancellor would also wish to be consulted about which wines
to offer.

M W NORGROVE
Private Secretary

Telegrams: Marsphenia London
 Telex No.: 267747
 Telephone: 01-935 4422

Michael House,
 Baker Street,
 London, W1A 1DN.

from The Lord Rayner
 30th July 1986

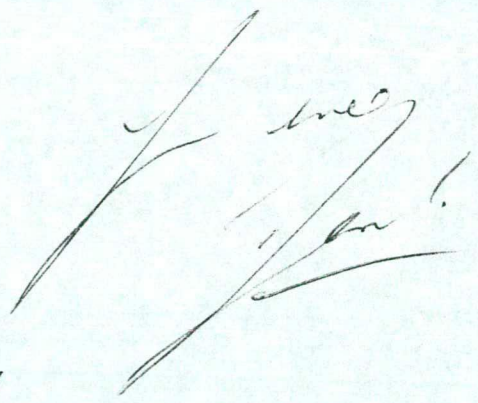
On my return to the office my secretary showed me your letter dated 11th July which was acknowledged in my absence. I am sorry you have not heard from us earlier but it has taken a little while to explore the various ways in which we might be able to help you.

Regrettably, it is not possible, both logistically and at such short notice, to undertake the mounting of a Fashion Show. Our programme is planned a year in advance and is already scheduled to be in East Anglia at the time of the Ministers' Meeting. We have also looked into the possibility of staging a specially created Show for the occasion but, to be frank, this would not be feasible.

I wonder, however, whether it would interest you if we were to offer the hospitality of coffee in our Edinburgh or Glasgow Stores should your party be in either of these Cities during the programme of entertainment and sightseeing that is being organised. I realise that this is not what you originally had in mind but we appreciate being considered for inclusion in the programme and would like to help if we can.

I am about to leave the office again but if the idea outlined above appeals to you may I suggest that you arrange for Mr Barry Hyman in our Press and Publicity Department to be contacted direct and he will be delighted to take the matter forward.

With best wishes,



Sir Geoffrey Littler KCB
 Second Permanent Secretary
 H M Treasury
 Parliament Street
 LONDON SW1P 3AG

Portugal

Finance Minister
Central Bank Governor
Senior Official

Dr Miguel Jose Ribeiro Cadilhe
Mr Jose Alberto Tavares Moreira
Mr Domingo Oehen Gonsalves

* Spain

Finance Minister
Central Bank Governor
Senior Official

Mr Carlos Solchaga Catalan
Mr Mariano Rubio Jimenerey) wives' attendance
Mr Miguel Angel Fernandez Ordonez) not decided

United Kingdom

Finance Minister
Central Bank Governor
Senior Official

Mr Nigel Lawson + Mrs Lawson
Mr Robin Leigh-Pemberton + Mrs Leigh-Pemberton
Sir Geoffrey Littler + Lady Littler

European Commission

President
Senior Official
6 Interpreters

Mr Jacques Delors
Mr Massimo Russo
(Names not known)

* Council of the European Communities

Director General
Director, Secretariat of
Monetary Committee
Secretary of the Committee
of Central Bank Governors

Mr Wolfgang Pini + Mrs Monique Pini
Mr Andreas Kees
Mr A Bascoule + Mdme Bascoule

Administration

Government Hospitality Fund

Mr Martin Garrett
Mr Ian Lindsay
5 escort officers (names not known)

Treasury

Miss Janet Barber
Miss Jeanette Edwards
Mrs Patricia Hall

* responses received to Sir Geoffrey Littler's letter. For other countries and the Commission, there is not information on whether wives will attend.

In addition, in respect of the dinner at Stirling Castle, the Secretary of State for Scotland, Mr Malcolm Rifkind and his wife will attend. There may also be some additional guests from Scotland. Scottish Office officials will be involved in the organisation of the visits to Stirling and Edinburgh Castles.

and Scone palace near Perth. Return to hotel.

(b) Pitlochry woollen mill knitwear shop. Return to hotel via Loch Tay and Loch Earn.

13.30 Lunch in Strathearn Restaurant at hotel.

14.30 onwards At leisure, use of hotel's recreational facilities.

18.45 onwards Visit to Stirling Castle, as above.

SUNDAY 21 SEPTEMBER

7.30 - 9.30 Breakfast, in the Strathearn Restaurant or in bedrooms.

10.00 onwards Optional visit to Edinburgh Castle.

10.00 Leave for Edinburgh, by coach. Route: A823 to Dunfermline and Forth Road Bridge. Tour of city: Princes Street, Holyrood House and Park, Causewayside, Holyrood Road, Horse Wynd, Royal Mile Castle Esplanade.

11.45 Arrival at Castle Esplanade.

11.45 - 12.30 Guided tour of Edinburgh Castle, on foot, starting at the Esplanade, and ending at Crown Square.

12.30 - 14.00 Drinks and buffet lunch in the Jacobite Room, the Kings Dining Room and Queen Mary Room.
(Sir Geoffrey Littler to miss tour, and be available to welcome guests as they arrive for lunch.)

from 14.00 Departure for Edinburgh Airport or other destinations as appropriate, by coach or car as necessary.

Those guests who do not wish to visit Edinburgh, but opt instead to play golf etc at Gleneagles, will take lunch in the Strathearn Restaurant, and will afterwards be taken to Edinburgh Airport by car.

FROM: JANET BARBER
DATE: 7 AUGUST 1986

SIR GEOFFREY LITTLER

cc PS/Chancellor ✓
Mr Wicks - Scottish
Office
Mr Nugee - B of E

INFORMAL ECOFIN

Two points.

2. First, we have now to put together a programme for printing. In order to keep down costs, we are aiming to use camera ready copy and to get it to a printer as quickly as possible, say next week. I attach a draft at Annex A, and would be grateful for any comments. I have already had some discussion of the draft by telephone with Mr Wicks and Mr Nugee. If we cannot settle on a programme by, say, the middle of next week, we will have to spend a bit more and ask for printing plus a proof stage.

3. Second, GHF have produced a draft invitation to the dinner at Stirling Castle, and a copy of this is attached at Annex B. I have discussed this by telephone with Mr Wicks, and he suggests that it would give more of the flavour of the event if the reverse of the invitation said something like the following:

"On arrival at the Castle, guests will be welcomed by Chancellor and Mrs Lawson, the Secretary of State for Scotland, Malcolm Rifkind, and Mrs Rifkind, and the Governor of the Bank of England, Robin Leigh-Pemberton. Drinks will be served in the Regimental Museum of the Argyll and Sutherland Highlanders, and guests will then have an opportunity to tour the Castle. Dinner will be served in the Queens Guard Chamber."

This would also get round the protocol point that, although the Chancellor is the host for the dinner, Mr Rifkind and Mr Leigh-Pemberton are also involved in the reception. Would you be content with this?

4. My only other comment on the draft invitation is that "requests" should be "request". Mr Wicks is checking up on apostrophes in respect of "Queens Guard Chamber".

Janet Barber

JANET BARBER
EC1

UNITED KINGDOM PRESIDENCY

OF THE

EUROPEAN COMMUNITY

JULY TO DECEMBER 1986

INFORMAL ECOFIN

GLENEAGLES

19-21 SEPTEMBER

FRIDAY 19 SEPTEMBER

FROM	15.00	Welcome at Gleneagles Hotel by the Chancellor of the Exchequer, Nigel Lawson, and Mrs Lawson
	19.00 - 20.00	Reception in the Drawing Room
	20.00	Dinner in the Glendevon Room

SATURDAY 20 SEPTEMBER

From 7.30 Breakfast in the Strathearn
Restaurant (Room service is
available)

9.30 - 12.30 Conference in the Ballroom

12.30 - 14.30 Lunch:

Ministers in the Terrace
Lounge
Central Bank Governors and
officials in the Barony
Lounge

14.30 - 17.30 Conference in the Ballroom

18.45 Departure for Stirling Castle

19.30 Arrival at Stirling Castle

Welcome by Chancellor and
Mrs Lawson, the Secretary
of State for Scotland,
Malcolm Rifkind, and
Mrs Rifkind, and the Governor
of the Bank of England,
Robin Leigh-Pemberton

Reception in the Regimental
Museum of the Argyll and
Sutherland Highlanders

20.00 Conducted tour of Stirling
Castle

20.30 Dinner in the Queen's Guard
Chamber
(Lounge Suit)

Return to Gleneagles

SUNDAY 21 SEPTEMBER

From	7.30	Breakfast in the Strathearn Restaurant (Room service is available)
10.00		Departure for Edinburgh Tour of the City of Edinburgh
11.45		Arrival at the Esplanade, Edinburgh Castle Conducted tour of Edinburgh Castle
12.30 - 14.00		Buffet lunch in the King's Dining Room and Queen Mary Room
From	14.00	Departure for Edinburgh Airport or other destinations

Guests who prefer to stay at Gleneagles on Sunday morning may take lunch at the hotel.

LADIES' PROGRAMME, SATURDAY 20 SEPTEMBER

9.30	Coach tours of local area
13.00	Return to Gleneagles
13.30	Lunch in the Strathearn Restaurant
Afternoon	At leisure - hotel recreational facilities are available

ANNEX B

In Confirmation



On the occasion of
the visit of the Ministers of Finance
of the European Community
The Chancellor of the Exchequer
and Mrs Lawson

requests the honour of the company of

at Dinner in the Queen's Guard Chamber, Stirling Castle
on Saturday 20 September 1986 at 7.30 pm for 8.30 pm

Dress: Lounge Suit

Enquiries to: Government Hospitality
8 Cleveland Row St James's SW1A 1DH
Telephone: 01-210 4289

Mr Kuczy's

TELEPHONE
01-601 4444

BANK OF ENGLAND
LONDON EC2R 8AH

8 August 1986

Miss Janet Barber
HM Treasury
Parliament Street
London
SW1P 3AG

Dear Janet

GLENEAGLES ECOFIN

Thank you for copying the programme and list of participants to me. I have a few points on the Governor and Mrs Leigh-Pemberton's plans which you will wish to be aware of.

- 1 The Governor and Mrs Leigh-Pemberton will be travelling to Scotland by train. The train arrives at Gleneagles at 5.55 pm, and we have arranged a car to take them to the hotel. I expect therefore that they will not be at the hotel to greet people much before 6.30.
- 2 As I explained, Mrs Leigh-Pemberton will have to return to London on Saturday afternoon.
- 3 On Sunday the Governor will play golf, and will lunch at Gleneagles. He has a 5.15 plane from Edinburgh Airport, which will mean a car leaving the hotel at about 3.45. Will you arrange for this car to be laid on, or would you prefer us to?

I enclose the programme as seen from our point of view and would be grateful for any comments you have on it.

Yours

John Nugee

John Nugee
Assistant Private Secretary
to the Governor

CONFIDENTIAL

THE GOVERNOR AND MRS LEIGH-PEMBERTON TO
GLENEAGLES FOR THE INFORMAL ECOFIN
FRIDAY 19 - SUNDAY 21 SEPTEMBER 1986

Also in Scotland:

The Chancellor & Mrs Lawson
Sir Geoffrey & Lady Littler

FRIDAY 19 SEPTEMBER

11.20 am Depart Bank (with
Mrs Leigh-Pemberton)

12.00 Depart King's Cross

5.55 pm Arrive Gleneagles station. To
Gleneagles Hotel by car

7.00 Reception, Drawing Room
(with Mrs Leigh-Pemberton)

8.00 Dinner, Glendevon Room
(with Mrs Leigh-Pemberton)

CONFIDENTIAL

SATURDAY 20

From

7.30 am Breakfast, Strathearn Restaurant
9.30 Meeting, Ballroom
12.30 Lunch, Barony Lounge
2.30- Meeting continues
5.30
6.30 Depart for Stirling Castle (By
car; with the Chancellor and
Sir Geoffrey Littler)
7.15 Arrive Stirling Castle
7.30 Other guests arrive Stirling
Castle. Greeted by the
Governor, Chancellor and
Sir Geoffrey Littler. Reception
in the Regimental Museum of the
Argyll & Sutherland Highlanders
8.00 Conducted Tour of Stirling Castle
8.30 Dinner, Queen's Guard Chamber
(lounge suit)
?10.30 Return to Gleneagles by coach.

[Mrs Leigh-Pemberton:

9.30 am Depart Gleneagles by car
11.00 Depart Edinburgh (BA 4753)
12.20 pm Arrive Heathrow
To Torry Hill]

SUNDAY 21

From

7.30 am Breakfast, Strathearn Restaurant

Morning Golf at Gleneagles,

Followed by
Lunch, Strathearn Restaurant

3.45 Depart Gleneagles by car

5.15 Depart Edinburgh (BR956)

6.40 Arrive Gatwick

To Torry Hill



Miss Barber
Miss Edwards

8 Cleveland Row
St. James's, London SW1A 1DH
Telephone: 01-210 4280
Switchboard: 01-210-3000

13 August 1986

Sir Geoffrey Littler, KCB
Second Permanent Secretary
HM Treasury
Parliament Street
LONDON SW1P 3AG

Dear 2nd PWS,

EC PRESIDENCY: INFORMAL MEETING OF FINANCE MINISTERS: DINNER AT STIRLING CASTLE, 20 SEPTEMBER 1986

I am sorry to bother you personally with detailed aspects of the menu etc for this dinner, but I have seen various minutes and records of meetings which suggest that both you and the Chancellor wish to be involved in the selection of wines.

First, the menu. We have been informed by the Scottish Office that Mr Lawson has approved the following:-

- Asparagus Mousse
- Cock-a-Leekie
- Roast Sirloin of Aberdeen Angus
- Broccoli
- Baton Carrots
- New Potatoes
- Iced Raspberries
- Scottish Cheeses
- Coffee

Secondly, wines. These will be supplied by Justerini & Brooks in Edinburgh and will be served by Laird's Larder, the wine merchants and caterers appointed by the Scottish Office for your dinner. After detailed discussion with Justerini I now offer the following short list of possible wines to accompany the above menu:-

a. 1st and 2nd Courses. The choice of white wine lies between White Burgundy, Loire, Alsace and England, as follows:-

		<u>Per bottle price</u>
<u>White Burgundy</u>	Chablis 1983 (Bacheroy-Josselin)	£6-96
<u>Loire</u>	Pouilly Fumé 1984 (Daguenau)	£5-48

		<u>Per bottle price</u>
<u>Alsace</u>	Gewürztraminer Réserve Personnelle 1983 (Hugel)	£7-62
<u>England</u>	Lamberhurst Priory 1984	£3-70

I recommend the Lamberhurst, as this is a suitable occasion to show the flag. Apart from the fact that Justerini report it as being good, it so happens that this wine was one of six English 1983s and 1984s (out of 30) selected by the GHF Wine Committee last year. My second choice would be the Pouilly Fumé.

b. Main Course. The choice of red wine lies between Red Burgundy, Claret and Rhône, as follows:-

Red Burgundy

Nuits-St-Georges Les Damodes 1982 £10-70
(1er Cru, Domaine Machard de Gramont)

OR

Aloxe-Corton 1979 (Louis Latour) £13-00

Claret

Château Grand-Puy-Lacoste 1976 £16-00
(5me Cru Classé, Pauillac)

OR

Château Pontet Canet 1979 £11-00
(5me Cru Classé, Pauillac)

Rhône Château-neuf-du-Pape 1983 £7-70
(Château de Beaucastel)

I recommend the Nuits-St-Georges, with the Grand-Puy-Lacoste as my second choice if the Chancellor prefers Claret. 100

c. Sweet Course. As Justerini and I both consider that Champagne would be better than Sauternes with the raspberry flavour, I have not looked in detail at the latter: for the former the choice lies between Vintage or NV, as follows:-

Vintage

Veuve Clicquot Gold Label 1979 £16-80

OR

Moët & Chandon Dry Imperial 1980 £16-50

NV

Louis Roederer Extra Quality £13-20

OR

Laurent-Perrier Brut £12-50

I recommend the Veuve-Clicquot, with the Laurent Perrier as my second choice if Mr Lawson prefers NV.

d. Port. Choice is limited by price and lies between 1966 and 1975. As the former is double the price of the latter, I have gone for 1975. I recommend Warre 1975 at £16-00.

e. Brandy. The choice lies between Cognac and Armagnac, as follows:-

Cognac

Hennessy VSOP Fine Champagne Cognac £16-50

Armagnac

Armagnac de Montal VSOP £11-60

I recommend the Armagnac.

f. Liqueurs. I recommend that the caterers be instructed to carry the following, to be served on request of individual guests:-

Crème de Menthe	£8-00
Kümmel	£9-80
Drambuie	£12-00
Cointreau	£12-40
Grand Marnier	£13-40
Chartreuse	£16-90

*alternatives
the bar here*

Note. The above prices all include VAT but do not take account of Justerini's discount: this will need to be negotiated with the caterers. We shall also need to negotiate on e. and f. above, which will of course be served (and costed) by the glass; while the overall terms will be sale or return, it is not yet clear how the unconsumed portion of opened bottles will be treated.

If you will be kind enough to let me know the Chancellor's wishes on wines etc I will issue the necessary instructions to Justerini and Brooks and to the caterers.

Yours sincerely
Alan Cowan

J A C Cowan

b/f 21/8 A



FROM: A W KUCZYS
DATE: 14 August 1986

MISS BARBER

cc Sir G Littler
Miss Edwards

INFORMAL ECOFIN

I spoke to Jeanette Edwards about your note of 7 August. We agreed that the Chancellor would have to have an opportunity to consider the programme, and the text of the invitation for Saturday dinner, before they finally went to press. He will not be able to do so until Tuesday 26 August at the earliest. We would therefore have to go through a proof stage for the programme.

2. You spoke to Debbie Lester about travel and accommodation arrangements. The Chancellor, Mrs Lawson and I will be arriving at Gleneagles on the overnight sleeper at 7.10 am on Friday. (Unfortunately, the next train does not arrive until 2.25 pm which would be too late for the Chancellor to welcome some of the guests.) We will need a car to take us from the station to the hotel, and breakfast at the hotel. And the Chancellor's and Mrs Lawson's suite will need to be booked to be available to them immediately on arrival.

A handwritten signature in dark ink, appearing to read 'AWK'.

A W KUCZYS

ps A

FROM: JANET BARBER
DATE: 19 AUGUST 1986

SIR GEOFFREY LITTLER

cc PS/Chancellor ✓
Miss Edwards
Mr Garrett - GHF

INFORMAL ECOFIN: PROGRAMME BOOKLET

As I mentioned to you, the GHF were not very happy with the programme, which we have now sent to the printer, attached at Annex A. GHF would prefer something a bit more formal, along the lines of Annex B. You may wish to consider. We will have to feed in any changes at the proof stage, and the more changes there are the more expensive it will be, and the more error prone. We are, of course, awaiting the Chancellor's comments.

Janet Barber

JANET BARBER
EC1
H M TREASURY

UNITED KINGDOM PRESIDENCY

OF THE

EUROPEAN COMMUNITY

JULY TO DECEMBER 1986

INFORMAL ECOFIN

GLENEAGLES

19-21 SEPTEMBER

FRIDAY 19 SEPTEMBER

FROM 15.00 Welcome at Gleneagles Hotel
by the Chancellor of the
Exchequer, Nigel Lawson, and
Mrs Lawson

19.00 - 20.00 Reception in the Drawing Room

20.00 Dinner in the Glendevon Room

SATURDAY 20 SEPTEMBER

From 7.30 Breakfast in the Strathearn
Restaurant (Room service is
available)

9.30 - 12.30 Conference in the Ballroom

12.30 - 14.30 Lunch:
Ministers in the Terrace
Lounge
Central Bank Governors and
officials in the Barony
Lounge

14.30 - 17.30 Conference in the Ballroom

18.45 Departure for Stirling Castle

19.30 Arrival at Stirling Castle
Welcome by the Chancellor and
Mrs Lawson, the Secretary
of State for Scotland,
Malcolm Rifkind, and
Mrs Rifkind, and the Governor
of the Bank of England,
Robin Leigh-Pemberton
Reception in the Regimental
Museum of the Argyll and
Sutherland Highlanders

20.00 Conducted tour of Stirling
Castle

20.30 Dinner in the Queen's Guard
Chamber
(Lounge Suit)

Return to Gleneagles

SUNDAY 21 SEPTEMBER

From 7.30 Breakfast in the Strathearn
Restaurant (Room service
is available)

10.00 Departure for Edinburgh
Tour of the City of Edinburgh

11.45 Arrival at the Esplanade,
Edinburgh Castle
Conducted tour of Edinburgh
Castle

12.30 - 14.00 Buffet lunch in the King's
Dining Room and Queen Mary
Room

From 14.00 Departure for Edinburgh
Airport or other destinations

Guests who prefer to stay at Gleneagles on Sunday
morning may take lunch at the hotel.

LADIES' PROGRAMME, SATURDAY 20 SEPTEMBER

9.30	Coach tours of local area
13.00	Return to Gleneagles
13.30	Lunch in the Strathearn Restaurant
Afternoon	At leisure - hotel recreational facilities are available

UNITED KINGDOM PRESIDENCY

OF THE

EUROPEAN COMMUNITY

JULY TO DECEMBER 1986

INFORMAL ECOFIN

GLENEAGLES

19-21 SEPTEMBER

FRIDAY 19 SEPTEMBER (bold)

From 15.00

Welcome at Gleneagles Hotel by
the Chancellor of the Exchequer,
the Rt. Hon. Nigel Lawson, and
Mrs Lawson

19.00 - 20.00

Reception in the Drawing Room

20.00

Dinner in the Glendevon Room

SATURDAY 20 SEPTEMBER (bold)

- From 7.30 Breakfast in the Strathcarron Restaurant
Room service is available (*italics*)
- 9.30 - 12.30 Conference in the Ballroom
- 12.30 - 14.30 Lunch:
Ministers in the Terrace Lounge
Central Bank Governors and officials in the Barony Lounge
- 14.30 - 17.30 Conference in the Ballroom
- 18.45 Departure for Stirling Castle
- 19.30 Arrival at Stirling Castle
Reception in the Regimental Museum of the Argyll and Sutherland Highlanders
Hosts: the Chancellor of the Exchequer
the Rt. Hon. Nigel Lawson MP and Mrs Lawson
the Secretary of State for Scotland
the Rt. Hon. Malcolm Rifkind MP and Mrs Rifkind
the Governor of the Bank of England
Robin Leigh-Pemberton
- 20.00 Conducted tour of Stirling Castle
- 20.30 Dinner given by Her Majesty's Government, in the Queen's Guard Chamber
Host: the Chancellor of the Exchequer
the Rt. Hon. Nigel Lawson MP and Mrs Lawson
- Dress: lounge suit (*italics*)
- Return to Gleneagles (*italics*)

SUNDAY 21 SEPTEMBER

From 7.30 Breakfast in the Strathearn
Restaurant
Room service is available - italics

10.00 Departure for Edinburgh
Tour of the City of Edinburgh

11.45 Arrival at the Esplanade,
Edinburgh Castle
Conducted tour of Edinburgh
Castle

12.30 - 14.00 Buffet lunch in the King's
Dining Room and Queen Mary
Room

From 14.00 Departure for Edinburgh
Airport or other destinations

Guests who prefer to stay at Gleneagles on Sunday
morning may take lunch ~~there~~

LADIES' PROGRAMME, SATURDAY 20 SEPTEMBER

9.30	Coach tours of local area
13.00	Return to Gleneagles
13.30	Lunch in the Strathearn Restaurant
Afternoon	At leisure - hotel recreational facilities are available

FROM: JANET BARBER
DATE: 20 AUGUST 1986

SIR GEOFFREY LITTLER

cc PS/Chancellor
Miss Edwards
Mr Garrett - GHF
Mr Vale - SO - by MUFAX

INFORMAL ECOFIN: VISIT TO STIRLING CASTLE

As you know, Stirling Castle is the regimental headquarters of the Argyll and Sutherland Highlanders, and when we visit the castle, we are having our drinks reception in the military museum. Use of the museum is by courtesy of the Secretary of the Museum, Lt Col Wood. To put it bluntly, Colonel Wood is the sort of person who could be difficult if not buttered up, so in the interests of a smooth running function, I suggest that you send him a short letter now, thanking him for the use of the museum. A draft is attached.

Janet Barber

JANET BARBER
EC1
H M TREASURY

DRAFT LETTER TO LT COL WOOD

Lt Col G P Wood
Regimental Headquarters
Argyll and Sutherland Highlanders
The Castle
Stirling

Dear Colonel Wood

INFORMAL MEETING OF EC FINANCE MINISTERS

I wanted to write to tell you how pleased we are at being able to use the Argyll and Sutherland Highlanders Regimental Museum to receive and to serve drinks to guests, when we entertain European Community Finance Ministers and Central Bank Governors at Stirling Castle in September. This will make an excellent start to our visit to the Castle. I know that our European colleagues will find the Museum and the Castle of great interest, and that the visit will help to make our conference a success.

Many thanks for your help. The Chancellor and I look forward to meeting you at the reception on 20 September.

ANNEX

MENUS AND WINES

Attached are my recommendations, in chronological order. You will see that I have selected with an eye to basic English/Scottish ingredients, avoiding Gallic complications!

2. I discussed grouse, but the Hotel were reluctant - they say it is very difficult to be sure of the right number and quality of birds in advance, and preparing and serving a large quantity simultaneously poses problems. I think their lamb (excellent - I tried it!) should do very well for Friday dinner, along with the poached salmon and roast beef at other meals which you had already tentatively agreed. The Hotel smoked meats (traditional in Scotland), pates and fish soups are all very good. Summer pudding in September would have to rely on imports and I thought fresh fruit salad and a fruit tart better than their gateaux, etc (in my view the one weakness in their otherwise good and quite imaginative kitchen).

*What's
was
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the
the*

3. I attach a copy of the Hotel's conference wine list (this excludes the more recherche and expensive items in their full list). Brigadier Cowan of GHF kindly vetted my suggestions. We have tried for some variety over the different meals, including one English wine! On the main Stirling castle dinner you may like to read Brigadier Cowan's letter attached on the basis of which I have simply made a personal choice!

4. I should welcome any comments. And there are one or two specific questions:

- Friday Dinner: I have not included champagne or wine with pudding (?excessive); after hesitation I have included drinks with coffee, but not cigars (which will be offered at the GHF dinner at Stirling Castle). Do you agree?
- Saturday Lunch: Do you agree with one wine only and no post-prandial drinks (it is a "working" lunch!)?
- Saturday Dinner: Personally I think the French are right to serve cheeses before pudding, to continue with red wine! GHF have the English order. Do you have strong views?

Friday Dinner at Gleneagles:

Smoked Pheasant Salad	Gewurztraminer, Hugel Estate Bottled 1982
Lobster Consomme with Asparagus	
Rack of Lamb in Puff Pastry Selection of Fresh Vegetables	Fleurie, Mommessin 1984
Fresh Fruit Salad & Cream	
Coffee Petits Fours	Brandy, Liqueurs, Malt Whisky

Saturday Working Lunch at Gleneagles:

Glenderuil Game Pate Redcurrant Sauce	
Poached Salmon Mousseline Sauce Mange-Tout with Shallot Butter New Potatoes	Sancerre Domaine des Cotelins 1983
Strawberry Fruit Tart	
Coffee	

*Not
- also stills
x as lunch*

Saturday Dinner at Stirling Castle:

Asparagus Mousse	Lamberhurst Priory 1984
Cock-a-Leekie	
Roast Sirloin of Aberdeen Angus Broccoli, Carrots, New Potatoes	Ch. Grand-Puy-Lacoste 1976
Iced Raspberries	Laurent-Perrier Brut
Scottish Cheeses	
Coffee	Warre 1975 Armagnac de Montal VSOP Various Liqueurs Malt Whisky

Sunday Cold Buffet Lunch at Edinburgh Castle:

Prawn and Apple Cocktail	
Coronation Chicken Smoked Haddock Mousse Cold Roast Fillet of Beef Various Salads	House White Wine House Red Wine
Choice of Puddings	
Coffee	

Bin *Bottle*
No.

CHAMPAGNE

- | | |
|---|-------|
| 1. Charles Heidsieck, Brut | 18.90 |
| 2. Moët et Chandon, Première Cuvée | 21.50 |
| 17. Veuve Clicquot Ponsardin, Brut 1979 | 28.50 |

SPARKLING WINES

- | | |
|---|-------|
| 33. Bouvet-Ladubay, Brut, Sparkling Saumur | 14.50 |
| 37. Furst von Metternich Riesling Sekt, Extra Trocken | 16.90 |

CLARET

- | | |
|---|-------|
| 71. Château La Rochette, Puisseguin St Emilion 1982 | 10.50 |
| 92. Château Pichon Longueville Baron, 2ième Cru Classé 1980 | 17.50 |
| 93. Château Duhart-Milon-Rothschild, 4ième Cru Classé 1979 | 24.50 |
| 141. Château Guerry, Côtes de Bourg 1982 | 11.20 |
| 154. Château Saint Christophe 1979 | 8.90 |
| 160. St Emilion A.C. | 9.50 |

WHITE BORDEAUX

- | | |
|---|------|
| 174. Château Pichon Bellevue, A.C., Graves de Vayres 1984 | 9.90 |
| 175. Château Vrai Caillou, A.C., Entre-deux-Mers 1982 | 8.90 |

RED BURGUNDY

- | | |
|--|-------|
| 191. Beaujolais, A.C. | 8.90 |
| ✓ 193. Fleurie, Mommessin 1984 | 13.50 |
| 201. Mercurey, La Fauconnière, Dom. M. Protheau 1983 | 13.50 |
| 211. Côtes de Beaune-Villages, A.C. | 11.50 |
| 215. Beaune, Clos des Marconnets, Chanson 1980 | 18.50 |
| 221. Gevrey Chambertin, Drouhin 1982 | 22.50 |

WHITE BURGUNDY

- | | |
|--|-------|
| 231. Mâcon Villages, A.C. | 10.50 |
| ? 236. Pouilly-Fuissé, 1984 | 19.50 |
| 237. Le Chardonnay de Ropiteau, Bourgogne 1983 | 9.25 |
| 242. Chablis, Simmonet-Febvre 1984 | 19.50 |
| 251. Meursault de Ropiteau 1982 | 18.00 |

RHÔNE

- | | |
|--|-------|
| 271. Châteauneuf-du-Pape, A.C. | 11.25 |
| 275. Crozes Hermitage, A.C., Tain l'Hermitage 1981 | 10.50 |

LOIRE

- | | |
|--|-------|
| 302. Muscadet de Sèvre et Maine, Domaine des Pierres Blanches 1984 | 9.20 |
| 305. Sancerre, A.C., Domaine des Cotelins 1983 | 12.80 |

ALSACE

- | | |
|--|-------|
| 331. Pinot Blanc Trimbach 1983 | 10.95 |
| 334. Sylvaner, d'Alsace, A. Willm 1982 | 9.50 |
| 336. Gewürztraminer, Hugel (Estate Bottled) 1982 | 12.25 |

RHINE

- | | |
|---|-------|
| 341. Bereich Nierstein, Qw 1984 | 8.75 |
| 343. Johannisberger Entebinger Qw Riesling, Rheingau, Graf von Schönborn 1983 | 11.00 |
| 345. Kreuznacher Kroetenpful, Riesling Auslese, QmP, Nahe, Anheuser 1983 | 15.50 |

MOSEL

- | | |
|---|------|
| 362. Piesporter Michelsberg Qw 1984 | 8.75 |
| 363. Brauneberger Juffer Riesling Kabinett Mosel, Paulinshof 1984 | 9.50 |

SPAIN

- | | |
|---|-------|
| 424. Gran Reserva Berberana, Rioja 1973 | 12.75 |
|---|-------|

PORTUGAL

- | | |
|------------------|------|
| 432. Mateus Rosé | 8.25 |
|------------------|------|

HOUSE WINE

- | | |
|------------------------------|------|
| 491. Cuvée de Ropiteau Rouge | 7.95 |
| 492. Cuvée de Ropiteau Blanc | 7.95 |
| 493. Piat d'Or Rouge | 8.90 |
| 494. Piat d'Or Blanc | 8.90 |

All prices are inclusive of VAT.
Gratuities are left to the clients own discretion.

Wines supplied by Waverley Vintners.



I see from the attached
(with post-returns) that
we push to this book
to participants in the
London Summer Summit
of 1984.

It might be worth
pushing the 1986 version
(of which the COI position
a very large stake, I
suspect) to the Glentworth
before participants.

T.L.



C/ Sir G phoned - there is one point he forgot to mention at this morning's meeting ie whether to move out of the conference room for coffee breaks. (bottom of page 1 of Sir G's note). Sir G would slightly favour moving out of the room, but it is, of course, up to you.

I agree with Sir G.

CR 29/8

PS we managed to cancel the compliment cards at no cost.

good ✓

From: Sir G. Littler
Date: 22 August 1986

*For fix on [unclear]
with [unclear] to [unclear]
clear [unclear] out [unclear]
power. [unclear]
Why [unclear] [unclear]
Mrs [unclear] [unclear]*

CHANCELLOR

c.c. Mrs Lawson
Miss Barber
Miss Edwards

GLENEAGLES

There are a few points on which we need your decision, some to report, and I thought you might like a round-up on the programme. I am sending a separate note, copy attached, to Mrs Lawson about the ladies' programme.

For decision

2. We need to settle the following:

- Printed Programme: Are you content with the attached draft?
- Presents: I have ordered the decanters and engraving. Mr Kuzcys is exploring the possibility of having a small card printed to put in each box and will want to clear this with you.
- Menus and Wines: I attach a separate note covering all the meals and inviting your views.
- Meeting Coffee-Breaks: There will be mineral waters at the table. The hotel think it better to offer coffee in a separate (and of course private) room, rather than at the conference table. It is up to us, but I always see some advantage in a brief physical break - to stretch legs, and occasionally to provide a useful opportunity for the odd bilateral word about next stages of discussion. Which do you prefer?

*Ch Cathy will clear this with you next week. Geoff's proposal was a small, simple card saying:
"With the compliments of Mr & Mrs Nigel Lawson and Mr & Mrs Robin Leigh-Pemberton"*

! AWK

*Barack!
These -
High
[unclear]*

* There is a train leaving Euston at 7.45am arriving Gleneagles 2.25pm. But that is cutting it a bit fine, and if you have to spend 7 hrs on the train you may prefer the sleeper. (That is what you agreed to before going to Brittany, and that is what we have provisionally booked.)

The Programme

3. I can best cover other points by taking you through the prospective programme, on which I should like to record that Miss Barber and Miss Edwards have done a great deal of valuable work and the Hotel have been extremely helpful.

4. Before the Start: I understand that you and Mrs Lawson will travel by train, arriving either for early breakfast on the Friday or about 2-30* (no problem in leaving or varying your choice at a late stage). You ought to be available at the Hotel to meet the first guests arriving soon after 3 p.m.

5. The Governor and his wife will not arrive until early on Friday evening.† My wife and I aim to arrive around 9-30 a.m. on Friday. Miss Barber and Miss Edwards will arrive the previous evening and spend the morning setting up the conference office.

6. Arrivals: We still await details or confirmation from some guests, but arrivals promise to be fairly well-spread over Friday afternoon, with the first plane-load landing at Edinburgh at 2.20 - probably arriving at the Hotel around 3.30 p.m. I plan to be at the airport. We have arranged for an attractive room in which you and Mrs Lawson can receive the guests as they arrive, with coffee, etc, while Miss Barber, GHF and the hotel staff sort out the appropriate room keys and escorts. We shall give you in advance an approximate time-table, and Miss Barber will be able to keep you up to date on the spot.

7. The guests will find in their rooms a "welcome" folder and present. The folder will have hotel information, conference programmes, invitations, etc.

† The Govt is having 2nd thoughts. He may come up on the sleeper too, and be on hand to help you welcome the guests.

AWK

8. Evening Reception: In the Hotel - drinks from 7 p.m. and dinner at 8 p.m. We have not planned a placement (I think this is best); but I would aim that the home-team take separate tables and that we steer a selection of guests in appropriate directions! I am assuming no speeches or formalities over the dinner for Friday.

9. Bilateral with Stoltenberg: I strongly recommend that you aim to hold this in your own suite immediately after the dinner. You will have no obligations to other guests then, and can take your time uninterrupted, which might well not prove possible earlier.

10. Other Bilaterals: I am working on the basis that you will not want other set-piece bilaterals, with the exception of Delors. The main point with him would be to raise the question of Community exchange control requirements and possible changes. Could you bear to have breakfast with him on the Saturday (or even the Sunday) morning - which would do a lot for his amour-propre! Or could you make do with a more casual 10 minutes which we could slot in as convenient?

11. The Meeting: Morning Session from 9.30; break at 12.30 or so for Working Lunch at 1 p.m.; Afternoon Session to end at about 5.30 p.m. The main agenda is in two parts: preparation of Washington Annual Meetings; and strengthening the EMS. We suggest you might take the NIC question (which we are not putting on the advertised agenda) over lunch, perhaps having given warning when you open the meeting and present the agenda.

12. Stirling Castle: Coaches for the main party will leave the Hotel at about 6.45 p.m. and 7 p.m. You and Mrs Lawson and the Governor and his wife should go in advance by car, to receive guests with Mr and Mrs Rifkind. I think we have an attractive programme (bad weather would not ruin it, but good weather would help; Miss Barber has ordered good weather: she says it is free!).

13. The castle is very impressive. There is a walk from the main gate with a piper on the walls (mini-bus and car ferry if wet). The reception will be in the military museum and the Secretary of the Argyll and Sutherland Highlanders will be there; from 8 p.m. parties of 25 or so as they congregate will be taken on tours; dinner at 8.30 p.m. in the Queen's Guard Chamber, which will just hold our complete party of over 90 people. (The only outside guests at dinner will be Mr and Mrs Rifkind, Sir William and Lady Fraser (Perm. Sec. at the Scottish Office) and possibly somebody from Stirling Castle itself). We shall need a placement, and of course check this with you nearer the time.

14. It is customary to have a few photographs and we have made an unobtrusive arrangement. The only special point on this is that we should look for a moment when other Ministers and Delors can gather with you for a "family portrait", during the reception.

2!
15. After the main meal there will be a Quaich ceremony for you as host (you will be briefed!), and I suggest this is the moment for you to offer a speech of welcome (and possibly for the next prospective ECOFIN host to reply - I shall check on this with my colleagues next month). There may be a piper on the battlements as we leave, to return direct to the Hotel.

16. Sunday Morning: It seems probable that most of the guests will stay on and wish to join the tour we have arranged to Edinburgh. You and Mrs Lawson should obviously do so. There may be a few who prefer to stay and enjoy hotel sports facilities (and we have made some bookings). I believe that the Governor and his wife may like to do this.

17. The coaches will go direct to Edinburgh and follow a short tour route of the Royal Mile, etc, finishing at the Castle esplanade (where the Tattoo takes place). There is then a short and interesting walk up to the main buildings, where we have guides arranged for a brief tour, and then a buffet lunch, which we have designed to be casual, to enable people to leave early if they wish. We guess that all will have left by 2.30 p.m. - a few returning to the Hotel (the Dutch are keen golfers and are staying an extra night) and others to the airport. I believe you have train times conveniently at 3.30⁵ and 4.30⁵ p.m. for London.

Other points

18. I think we have covered all the background logistic problems. The three local police forces have been warned and will provide discreet cover. Transport has been arranged. The police have warned local hospitals in case of need and we understand that there is a local GP practice which gives 24-hour cover to the Hotel. Incidentally the Scottish Office have been very helpful and I shall remind you to say so to Mr Rifkind at Stirling. We shall have a support team of: Miss Barber, Miss Edwards, and a Personal Secretary; Mr Kuczys to help us when not required by you; and some GHF escorts and staff.

19. We earnestly hope - for wider reasons as well as our own convenience - that there is no question of realignment sprung on us at the last moment. I have made no contingency plans, but have reflected on what would be needed. Obviously the meetings would look very different and much of the planned agenda would go by the board, as at Ootmarsum. Otherwise, our only need would be for some (modest) extra accommodation, not necessarily at the Gleneagles Hotel. I am confident we could cope at need.

20. Finally, you and Mrs Lawson might like to glance at the attached brochures of Edinburgh Castle and Scone Palace (I have only the one copy of each, and would like to have them back to look at again myself). We propose to provide copies for the guests.



(Geoffrey Littler)

From: Sir G.Littler
Date: 22 August 1986

MRS LAWSON

GLENEAGLES

I thought you might like to see a copy of the note I have given the Chancellor which sets out the whole programme, and also to have some separate comments on the ladies' programme for Saturday. A few days before the event, we shall let you have a personal programme with details of times, places, etc.

2. You will need to be on parade with the Chancellor for the following:

- Friday afternoon: between about 3.30 and 6.0 in the Terrace Room of the Hotel to meet the guests (not very long with each party) as they arrive;
- Friday evening: informal reception and dinner at the hotel from 7.0 until some time around 10.0.;
- Saturday dinner: you will need to leave the hotel around 6.45, with the Chancellor by car, to be at Stirling Castle to receive the guests; we shall probably not be back until after 11.0.;
- Sunday morning: I think it would be best for you and the Chancellor to join the tour to Edinburgh Castle (most of the guests will opt for this, rather than golf, etc, at the Hotel): the coaches will leave about 9.30 a.m.
(I am told that the Governor and Mrs Leigh-Pemberton are thinking of staying at the Hotel for golf, which fits very nicely since it means the hosts will not be simply deserting others who wish to stay on).

3. **Ladies' Day:** We have a very high turn-out of ladies - very few refusals and we expect nearly 40 to be attending. We have made arrangements for two alternative coach tours on Saturday morning, both returning for lunch at the Hotel at 1.30 p.m.:

- one to Pitlochry, with a visit to a woollen mill and a brief opportunity for shopping (for woollens Pitlochry has one or two reasonable places), followed by a scenic tour to Loch Tay and Loch Earn;
- one to the outskirts of Crieff to see the Thistle Pottery and Stuart Crystal factories and on to Scone Palace near Perth.

There will be guides/escorts for both tours, and arrangements are being made for a coffee-break for each. I think both of these tours should be attractive and interesting. It would be nice if the hostesses could split forces!

4. Lunch at the Hotel is pre-arranged, including wine. For the afternoon we have taken some reservations for golf (Queen's Course) and for shooting. The Hotel can provide all equipment and facilities. There are also a leisure centre with swimming, jacuzzi, etc, and magnificent facilities for bowls, croquet, tennis, pitch and putt, and pleasant grounds to walk in. And of course there is a very comfortable sitting-room with Scottish teas on offer.

5. I thought we might do some canvassing on Friday evening to line up potential golfers and shooters, and to make sure that the available facilities are known to the guests. This will also help us to confirm various bookings.

6. Miss Barber and Miss Edwards from the Treasury will be on hand during the day, based on our conference office, and one or both will accompany one or both morning tours. Col. Smith of the Hotel staff specialises in looking after conferences, especially any neglected spouses!

7. We had a very friendly letter from Derek Rayner in response to my enquiry, but unfortunately he is not able to arrange a show as you had suggested. A pity - but I am sure that the visiting ladies will not find themselves unoccupied on the afternoon. Some will certainly enjoy the hotel facilities and many will simply want to develop or make acquaintance with each other, or take a breather in a fairly full two-day programme!

8. You might like to have another talk about the programme when you have looked through these papers (and get the Chancellor to show you the brochures of Edinburgh and Scone). If you do arrive early on the Friday morning, there would be a good chance to get to know the Hotel geography before the guests arrive, and we could talk again on the spot.

Annex F to Janet Barber's note of 6 August (below) dmk

GEOFFREY LITTLER

(Geoffrey Littler)

9 content with
draft invitations?

CR 27/8

FROM: JANET BARBER
DATE: 26 AUGUST 1986

CHANCELLOR

12/2

cc Sir Geoffrey Littler
Mr Lavelle
Mr Edwards or
Mr Mortimer or
Miss Edwards or
Mr Bostock - UKREP

To: Mr. Otto Reding
Ministry of Finance
The Hague

OK - one smaller change

INVITATION TO INFORMAL ECOFIN, GLENEAGLES, 19-21 SEPTEMBER

I attach for your approval a draft invitation to the informal ECOFIN at Gleneagles on 19-21 September.

2. We suggest that you send an invitation to each delegation, addressed to the finance minister, and to the Commission and the Council Secretariat. The invitations should be sent by telex to ensure that they are received in good time.

3. Three sample invitations are attached:

- Annex A: an example for a member state
- Annex B: Commission
- Annex C: Council Secretariat

We suggest personalising the first paragraph, as shown, using the names that have so far been notified to us in responses to Sir Geoffrey Littler's letter to officials of 7 July. Where we have not had a full response, we will have to be more vague. Where we have been told definitely that wives will not attend, they are not mentioned. The telex to Denmark will have to be addressed to Mr Simonsen and Mr Andersen, as both propose to attend. For your own information, I attach at Annex D the provisional list of those likely to attend.

4. The invitation covers:

- (a) agenda for the meeting.
- (b) interpretation
- (c) programme for the weekend
- (d) request for confirmation of those attending, and times and modes of arrival and departure
- (e) security, and UK firearms regulations
- (f) special requirements

5. If you are content, we will arrange for the dispatch of the telexes.

Janet Barber

JANET BARBER
EC1

✓ content with
draft invitations?

CR 27/8

FROM: JANET BARBER
DATE: 26 AUGUST 1986

CHANCELLOR 12/2

cc Sir Geoffrey Littler
Mr Lavelle
Mr Edwards or
Mr Mortimer or
Miss Edwards or
Mr Bostock - UKREP

OK - one small change

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- (c) programme for the weekend
- (d) request for confirmation of those attending, and times and modes of arrival and departure
- (e) security, and UK firearms regulations
- (f) special requirements

5. If you are content, we will arrange for the dispatch of the telexes.

Janet Barber

JANET BARBER
EC1

ANNEX A

From: The Chancellor of the Exchequer
Her Majesty's Treasury
London

To: Mr Onno Ruding
Ministry of Finance
The Hague

Copy to Mr Wim Duisenberg

Dear Colleague

I am pleased to invite you and your wife to the informal meeting of European Community Finance Ministers and Central Bank Governors on 19 to 21 September, at Gleneagles Hotel in Scotland. I invite also Mr and Mrs Duisenberg and Mr and Mrs Maas.

I propose that the agenda for our discussions should be as follows:

1. Preparation for the IMF/IBRD annual meetings, particularly:
 - (a) draft of the Presidency's statement;
 - (b) world economic outlook and compatibility and coherence of present policies;
 - (c) Interim Committee discussion of economic indicators.
2. Strengthening of the European Monetary System.
3. Any other business

Interpretation facilities for the conference will be the same as those provided by our Dutch colleagues at Ootmarsum in April.

The programme for the weekend will be as follows. There will be a reception and dinner at Gleneagles Hotel starting at 19.00 on Friday 19 September. Our discussions will take place in the morning and afternoon of Saturday 20 September, with working lunches. On the evening of Saturday 20 September, guests will be transported to Stirling Castle for a reception, a short guided tour of the Castle, and dinner (dress: lounge suit). On the morning of Sunday 21 September, there will be an optional visit to Edinburgh by coach, with a guided tour of Edinburgh Castle, and a buffet lunch in the Castle. Transport will be available to take guests from Edinburgh Castle to Edinburgh airport after lunch. Guests wishing to remain at Gleneagles on the morning of Sunday 21 September can take lunch in the hotel restaurant, and transport to the airport from the hotel will be available. We advise that, for the tours of the two castles, particularly Edinburgh, ladies wear shoes suitable for walking on slopes paved with cobblestones.

For the ladies, on the morning of Saturday 20 September, there will be a choice of two coach tours: a visit to Crieff Stuart Crystal factory and shop and to Crieff pottery, and a tour of Scone Palace near Perth; or a visit to Pitlochry woollen mill shop, and a scenic trip back to Gleneagles via Loch Tay and Loch

Earn. It would be helpful if ladies could let us know on the evening of Friday 19 September which tour they would prefer. Lunch will be taken at Gleneagles, in the Strathearn Restaurant, and the afternoon will be free to allow ladies to enjoy the hotel's recreational facilities.

As described in Sir Geoffrey Littler's letter to officials of 7 July, arrangements are being made to welcome guests at Edinburgh airport on the afternoon of Friday 19 September, and for transport to Gleneagles by car. I would be grateful if you could let my department have confirmation by telex of:

- (a) the names of all members of your delegation, including any accompanying security personnel,
- (b) time (local) and mode of arrival at Edinburgh airport
- (c) for private planes, the type of aircraft, registration number, call sign and name of handling agent,
- (d) planned time of departure on Sunday 21 September.

Responses should be sent to Janet Barber, H M Treasury (telephone 01-233-5188).

In respect of security at our meeting, all guests will be given security passes which should be carried at all times and shown when required.

In respect of security personnel, United Kingdom firearms regulations do not permit the carriage of firearms by foreign protection officers. Any firearms in the possession of protection officers must be declared and handed over to Customs or to the police at the initial point of arrival in the United Kingdom. It is the responsibility of visitors to arrange for the collection of firearms as they leave the United Kingdom.

Finally, if you or your accompanying colleagues have any relevant dietary, medical or other requirements, please let us know.

I look forward very much to welcoming you at Gleneagles on 19 September.

Regards

Nigel Lawson

ANNEX B

From: The Chancellor of the Exchequer
Her Majesty's Treasury
London

To: Mr Jacques Delors
European Commission
Brussels

Commission
Dear ~~President Delors~~

I am pleased to invite you and your wife to the informal meeting of European Community Finance Ministers and Central Bank Governors on 19 to 21 September, at Gleneagles Hotel in Scotland. I invite also Mr and Mrs Vignon and Mr and Mrs Russo.

I propose that the agenda for our discussions should be as follows:

1. Preparation for the IMF/IBRD annual meetings, particularly:
 - (a) draft of the Presidency's statement;
 - (b) world economic outlook and compatibility and coherence of present policies;
 - (c) Interim Committee discussion of economic indicators.
2. Strengthening of the European Monetary System.
3. Any other business

Interpretation facilities for the conference will be the same as those provided by our Dutch colleagues at Dotmarsum in April.

The programme for the weekend will be as follows. There will be a reception and dinner at Gleneagles Hotel starting at 19.00 on Friday 19 September. Our discussions will take place in the morning and afternoon of Saturday 20 September, with working lunches. On the evening of Saturday 20 September, guests will be transported to Stirling Castle for a reception, a short guided tour of the Castle, and dinner (dress: lounge suit). On the morning of Sunday 21 September, there will be an optional visit to Edinburgh by coach, with a guided tour of Edinburgh Castle, and a buffet lunch in the Castle. Transport will be available to take guests from Edinburgh Castle to Edinburgh airport after lunch. Guests wishing to remain at Gleneagles on the morning of Sunday 21 September can take lunch in the hotel restaurant, and transport to the airport from the hotel will be available. We advise that, for the tours of the two castles, particularly Edinburgh, ladies wear shoes suitable for walking on slopes paved with cobblestones.

For the ladies, on the morning of Saturday 20 September, there will be a choice of two coach tours: a visit to Crieff Stuart Crystal factory and shop and to Crieff pottery, and a tour of Scone Palace near Perth; or a visit to Pitlochry woollen mill shop, and a scenic trip back to Gleneagles via Loch Tay and Loch Earn. It would be helpful if ladies could let us know on the evening of Friday 19 September which tour they would prefer. Lunch

will be taken at Gleneagles, in the Strathearn Restaurant, and the afternoon will be free to allow ladies to enjoy the hotel's recreational facilities.

As described in Sir Geoffrey Littler's letter to officials of 7 July, arrangements are being made to welcome guests at Edinburgh airport on the afternoon of Friday 19 September, and for transport to Gleneagles by car. I would be grateful if you could let my department have confirmation by telex of:

- (a) the names of all members of your delegation, including any accompanying security personnel,
- (b) time (local) and mode of arrival at Edinburgh airport
- (c) for private planes, the type of aircraft, registration number, call sign and name of handling agent,
- (d) planned time of departure on Sunday 21 September.

Responses should be sent to Janet Barber, H M Treasury (telephone 01-233-5188).

In respect of security at our meeting, all guests will be given security passes which should be carried at all times and shown when required.

In respect of security personnel, United Kingdom firearms regulations do not permit the carriage of firearms by foreign protection officers. Any firearms in the possession of protection officers must be declared and handed over to Customs or to the police at the initial point of arrival in the United Kingdom. It is the responsibility of visitors to arrange for the collection of firearms as they leave the United Kingdom.

Finally, if you or your accompanying colleagues have any relevant dietary, medical or other requirements, please let us know.

I look forward very much to welcoming you at Gleneagles on 19 September.

Regards

Nigel Lawson

ANNEX C

From: The Chancellor of the Exchequer
Her Majesty's Treasury
London

To: Mr Wolfgang Pini
Council Secretariat
Brussels

Dear Mr Pini

I am pleased to invite you and your wife to the informal meeting of European Community Finance Ministers and Central Bank Governors on 19 to 21 September, at Gleneagles Hotel in Scotland. I invite also Mr Kees and Mr and Mrs Bascoul.

I propose that the agenda for our discussions should be as follows:

1. Preparation for the IMF/IBRD annual meetings, particularly:
 - (a) draft of the Presidency's statement;
 - (b) world economic outlook and compatibility and coherence of present policies;
 - (c) Interim Committee discussion of economic indicators.
2. Strengthening of the European Monetary System.
3. Any other business

Interpretation facilities for the conference will be the same as those provided by our Dutch colleagues at Ootmarsun in April.

The programme for the weekend will be as follows. There will be a reception and dinner at Gleneagles Hotel starting at 19.00 on Friday 19 September. Our discussions will take place in the morning and afternoon of Saturday 20 September, with working lunches. On the evening of Saturday 20 September, guests will be transported to Stirling Castle for a reception, a short guided tour of the Castle, and dinner (dress: lounge suit). On the morning of Sunday 21 September, there will be an optional visit to Edinburgh by coach, with a guided tour of Edinburgh Castle, and a buffet lunch in the Castle. Transport will be available to take guests from Edinburgh Castle to Edinburgh airport after lunch. Guests wishing to remain at Gleneagles on the morning of Sunday 21 September can take lunch in the hotel restaurant, and transport to the airport from the hotel will be available. We advise that, for the tours of the two castles, particularly Edinburgh, ladies wear shoes suitable for walking on slopes paved with cobblestones.

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Finally, if you or your accompanying colleagues have any relevant dietary, medical or other requirements, please let us know.

I look forward very much to welcoming you at Gleneagles on 19 September.

Regards

Nigel Lawson

ANNEX D

LIKELY PARTICIPANTS IN THE INFORMAL ECOFIN 19/21 SEPTEMBER

- * Belgium
 Finance Minister Dr Mark Eyskens + Mdme Eyskens
 Central Bank Governor Mr Jean Godeaux + Mdme Godeaux
 Senior Official Mr Christian Petit + Mdme Petit
- * Denmark
 Finance Minister Mr Palle Simonsen + Mrs Kirston Simonsen
 Minister of Economic Affairs Mr Anders Andersen + Mrs Karen Margrethe Andersen
 Governor of Danmarks National Bank Dr Erik Hoffmeyer
 Deputy Permanent Secretary, Ministry of Economic Affairs Mr Niels Ussing + Mrs Ellen Ussing
- * France
 Minister of State Mr Edouard Balladur + Mdme Balladur
 Governor of Bank of France Mr Michel Camdessus + Mdme Camdessus
 Director of the Treasury Mr D Lebegue + Mdme Lebegue
 1 Security Officer)
 1 Personal Interpreter) (Names not known)
- * Germany
 Finance Minister Dr Gerhard Stoltenberg + Mrs Stoltenberg
 Central Bank Governor Mr Karl Otto Pohl + Mrs Pohl
 State Secretary Dr Hans Tietmeyer + Mrs Tietmeyer
 2 Security Officers (Names not known)
- * Greece
 Minister of National Economy Mr Constantin Simitis + Mrs Daphne Simitis
 Governor of Bank of Greece Mr Demetrius Chalikias + Mrs Amalia Chalikias
 Economic Adviser to the Minister of National Economy Mr Nicholas Garganas + Mrs Maria Garganas
- Ireland
 Finance Minister Mr John Bruton
 Central Bank Governor Mr Thomas O'Cofaigh
 Senior Official Mr Maurice Doyle
- Italy
 Finance Minister Mr Giovanni Goria
 Central Bank Governor Dr Carlo Ciampi
 Senior Official Dr Mario Sarcinelli
- Luxembourg
 Finance Minister Mr Jacques Poos
 Central Bank Governor Mr Pierre Jaans
 Senior Official Mr Raymond Kirsch
- * The Netherlands
 Finance Minister Dr Onno Ruding + Mrs Ruding
 Central Bank Governor Dr W F Duisenberg + Mrs Duisenberg
 Treasurer - General Mr C Maas + Mrs Maas

Portugal

Finance Minister
Central Bank Governor
Senior Official

Mr Miguel Cadilhe + Mrs Cadilhe
Mr Jose Alberto Tavares Moreira
Mr Domingos Oehen Goncalves

* Spain

Finance Minister
Central Bank Governor
Senior Official

Mr Carlos Solchaga Catalan
Mr Mariano Rubio Jimenerey) wives' attendance
Mr Miguel Angel Fernandez Ordonez) not decided

United Kingdom

Finance Minister
Central Bank Governor
Senior Official

Mr Nigel Lawson + Mrs Lawson
Mr Robin Leigh-Pemberton + Mrs Leigh-Pemberton
Sir Geoffrey Littler + Lady Littler

* European Commission

President
Senior Official
Senior Official
6 Interpreters
1 Security Officer

Mr Jacques Delors + Mrs Delors
Mr Jerome Vignon (+ Mrs Uignon?)
Mr Massimo Russo (+ Mrs Russo?)
(Names not known)
Mr Charles

* Secretariat

Council
Secretary of the
Monetary Committee
Secretary of the Committee
of Central Bank Governors

Mr Wolfgang Pini + Mrs Monique Pini
Mr Andreas Kees
Mr A Bascoule + Mdme Bascoule

Administration

Government Hospitality Fund

Mr Martin Garrett
Mr Ian Lindsay
5 escort officers (names not known)
Luggage Officer (Mr Lection)

Treasury

Miss Janet Barber
Miss Jeanette Edwards
Mrs Patricia Hall
Mr Tony Kuczys

* responses received to Sir Geoffrey Littler's letter. For other countries and the Commission, there is no information on whether wives will attend.

In addition, in respect of the dinner at Stirling Castle, the Secretary of State for Scotland, Mr Malcolm Rifkind and his wife will attend. There may also be some additional guests* from Scotland. Scottish Office officials will be involved in the organisation of the visits to Stirling and Edinburgh Castles.

* probably Sir William and Lady Fraser
and someone associated with the Castle.



FROM: CATHY RYDING
DATE: 26 August 1986

SIR G LITTLER

cc Miss Barber
Miss Edwards

GLENEAGLES

The Chancellor was grateful for your minute of 22 August. He has asked for an early meeting with you to clear up all outstanding points, and we will arrange this shortly.

2. The Chancellor had two specific comments on your minute. On paragraph 2, the Chancellor trusts that the mineral water at the table during coffee breaks will be British - perhaps Highland Spring. On paragraph 10 on other bilaterals, the Chancellor would be content to have breakfast with Delors on Saturday (or Sunday) morning.

3. Meanwhile, the Chancellor has asked me to pass on his thanks to Miss Barber and Miss Edwards for all their work.

C.R

CATHY RYDING

1. Tony O/R
2. PUP

From: Sir G. Littler
Date: 26 August 1986

MR NEEDLE

c.c. PS/Chancellor ✓
Mr Mortimer
Miss Barber
Miss Edwards

INFORMAL MEETING OF EC FINANCE MINISTERS

I attach a minute to you from Miss Barber, with whom I have kept in close touch throughout the preparations for this Meeting.

2. I want to add three comments:

- I shall be negotiating myself with the Bank of England: I fear it is unrealistic to ask the Bank to share 50/50 with us, but I have some hope of getting £10-12,000 from them;
- this means we are likely to be left with an overspend on the £20,000 provision which stands in the estimates: I am sorry about this: I am afraid that the estimate was made (unavoidably) without experience, before we had thought of venues, etc - in the circumstances not too bad a guess but just on the low side;
- I should sound a warning that there is one contingency, unlikely but not to be ruled out, which might involve us in some extra cost (probably no more than £2000 or so, mainly on transport, etc); this would arise only if, through circumstances beyond our control, we had to cater for some additional work during the Conference, and some additional people had to be brought in from all the countries concerned.



(Geoffrey Littler)

MS H WHITEHEAD
GOVERNMENT HOSPITALITY FUND
8 CLEVELAND ROW
ST JAMES
LONDON SW1

Dear Ms Whitehead

INFORMAL EC FINANCE COUNCIL: INVITATION TO STIRLING CASTLE DINNER

In response to Perry Simmonds' note of 6 August, I enclose an amended and approved copy of the invitation to dinner at Stirling Castle on 20 September.

I have suggested three changes:

- (a) "request" instead of "requests", for reasons of grammar
- (b) giving the enquiry point as the conference office at Gleneagles, as the invitations will be given to the guests on arrival
- (c) deletion of "in confirmation", as guests will not have had a previous invitation to respond to

In addition, we suggest that more information be given on the reverse of the invitation, as follows:

"On arrival at the Castle, guests will be welcomed by the Chancellor of the Exchequer and Mrs Lawson, the Secretary of State for Scotland and Mrs Rifkind, and the Governor of the Bank of England and Mrs Leigh-Pemberton. Drinks will be served in the Regimental Museum of the Argyll and Sutherland Highlanders, and guests will then have the opportunity to tour the Castle. Dinner will be served in the Queen's Guard Chamber."

I have discussed all this with Perry. If you have any queries, please telephone. (I will be out of the office until 29 August.)

Janet Barber

JANET BARBER
EC1 DIVISION
H M TREASURY
233-5188
26 August 1986

Internal copies:

PS/Chancellor ^{12/2}
Sir Geoffrey Littler
Miss Edwards or
Mr Wicks - Scottish Office (by MUFAX)
Mr Nugee - Governor's Office, Bank of England

Approved with
amendments as shown

Janet Barber
26/8



In Confirmation

On the occasion of
the visit of the Ministers of Finance
of the European Community
The Chancellor of the Exchequer
and Mrs Lawson

request the honour of the company of

at Dinner in the Queen's Guard Chamber, Stirling Castle
on Saturday 20 September 1986 at 7.30 pm for 8.30 pm

Dress: Lounge Suit

Conference Office
Orchil Room
Glenzeigles Hotel

Enquiries to: Government Hospitality
8 Cleveland Row St James's SW1A 1DH
Telephone: 01-210 4289



C

GENEAGLES : GIFTS

I have ordered a quantity of compliments cards in the style of the attached, but without the crest, to accompany the gifts you and the Governor intend to present to your guests at the Informal ECOFIN in Geneagles.

The wording is as follows:

"With the Compliments of
Mr and Mrs Nigel Lawson
and

Mr and Mrs Robin Leigh-Pemberton"

Nigel
28/8



*The Chancellor of the Exchequer
and M^{rs} Nigel Lawson
request the pleasure of the company of*

R. S. V. P.

11 Downing Street.

Whitehall. S. W. 1



pur

FROM: CATHY RYDING
DATE: 29 AUGUST 1986

MISS BARBER

cc: Sir G Littler
Mr Lavelle
Mr Edwards
Mr Mortimer
Miss Edwards
Mr Bostock - UKREP

INVITATION TO INFORMAL ECOFIN, GLENEAGLES, 19-21 SEPTEMBER

The Chancellor was grateful for your minute of 26 August attaching a draft invitation to the informal ECOFIN at Gleneagles.

The Chancellor suggests that the invitation at Annex B be addressed to 'Commission President' rather than 'President Delors', but was otherwise content.

CR

CATHY RYDING

1. Tony or
2. PUP

FROM: CATHY RYDING
DATE: 1 September 1986

SIR G LITTLER

cc Miss Barber
Miss Edwards

GLENEAGLES

I attach a copy of "Britain 1984 - An Official Handbook" which was presented to participants in the London Economic Summit of 1984 - (please return). The Chancellor wonders whether it might be worth presenting the 1986 version (of which the COI possesses a very large stock, he suspects) to the Geneagles ECOFIN participants.

2. On another point - coffee-breaks during meetings (paragraph 2 of your minute of 22 August) - you asked me to check whether the Chancellor thought that coffee should be offered in a separate room rather than at the conference table. The Chancellor agrees that it should.

CR

CATHY RYDING

PUP



FROM: CATHY RYDING
DATE: 1 SEPTEMBER 1986

SIR G LITTLER

cc Miss Barber
Miss Edwards

GLENEAGLES

You met with the Chancellor last Friday, 29 August, to discuss outstanding points on the arrangements for Gleneagles. The following points were noted and agreed:-

General

- The mineral water at coffee breaks must be British - perhaps Highland Spring.
- The breakfast with Delors should be arranged.
- The presents and the engraving had already been ordered and it was agreed that there should not be any compliment slips.
- The Chancellor had made a few minor amendments to the printed programme and handed you his copy on which these were marked.

2. Menu's and Winesa) Friday night dinner

- You would investigate whether it was possible to have Summer Pudding as a dessert for the Friday night dinner - this was a traditionally English dish and if frozen fruit could be used need not involve the use of imported fruits.
- It was agreed that there should not be Champagne or a



pudding wine.

- On the Quaich Ceremony, it was agreed that only the Piper would take a glass of Whisky.

b) Saturday lunch

- You would investigate the possibility of Gleneagles providing Gros Plant as the wine for Saturday's lunch.

c) Saturday night dinner

- On cheeses, it was agreed that the main cheese should be Stilton, flanked by Red Leicester and perhaps one other scottish cheese such as Caboc.
- On the order of the dinner, it was agreed that the cheese course should follow the sweet course.
- On liquers, it was agreed to limit these to Port, Brandy, Drambuie and Malt Whisky.
- It was agreed that the second Claret in Brigadier Cohen's letter should be used.

More generally, it was agreed that you would investigate further the choice of Malt Whisky - but it should be a good, peaty, single, Islay Malt and if colourless would be even better.

3. Presents and Tours

- The Chancellor asked to see the presents in advance, although you explained that this could not be arranged much in advance. You agreed to investigate further the possibility of the presents including an explanatory booklet on Caithness Glass.
- On tours, the timetable for the Pitlochry tour looked



very tight indeed. It was agreed that this tour should include the Trossocks instead of Pitlochry. If the weather was very poor this trip could be cancelled and everyone go on the Scone tour instead. It was agreed that Mrs Leigh Pemberton should host the Trossocks tour, and Mrs Lawson the Scone tour.

- It was noted that when leaving Edinburgh Castle on Sunday, it was quicker to walk down from the Castle back to the car park rather than taking the cars up to the Castle. The Chancellor and Mrs Lawson would lead the way (unless it was pouring with rain!)

4. Finance

- You noted that the total cost would probably be in the region of £55-57,000; around £20,000 of which would be paid by the Treasury.

C.R

CATHY RYDING

Alex - I imagine we do not have
to show this to Catti's
stage - what do you think?
Aut

FROM: JANET BARBER
DATE: 2 SEPTEMBER 1986

MR CULPIN

cc PS/Chancellor 12/2
Sir Geoffrey Littler
Mr Mortimer
Mr Garrett - GHF

INFORMAL ECOFIN GLENEAGLES 19-21 SEPTEMBER

We understand that three journalists are booked into Gleneagles Hotel over the weekend of the informal ECOFIN. They are:

Victoria English
Correspondent of the AP-Dow Jones News Service
International Press Centre
Box 49
1041 Brussels

Mr D Brown (Guardian)
IPC
1 Boulevard Charlemagne
BTE 12
1041 Brussels

Mr Dieter Ebeling
Deutsche Presse-Agentur, GmbH
IPC
1 Boulevard Charlemagne
BTE 12
1041 Brussels

These are the addresses as notified to the hotel, but it looks as if all three are from the International Press Centre in Brussels.

2. Further, also present in the hotel at around the same time as the informal ECOFIN, are two people from Figaro (Mr Deleplandwe and Mr De Wildenberg, 20-22) and one person from Le Monde (Mr Patrick Francis, 19-20). These people are thought to be doing articles on the hotel.

3. I do not know whether you can throw any light on these people or their particular interests. Given the presence of journalists in the hotel, I would be grateful for any advice you could offer on how Treasury/GHF administrative staff should react if approached by them.

4. As you know, we are making no special arrangements for press at the informal ECOFIN. Our line is that this is a routine meeting, held every six months, being held this time in the UK because we currently hold the Presidency of the Community. It will be up to the Chancellor to decide whether or not he would like to speak to the press; if he did so, I imagine that this would be after the end of the actual discussions, ie around 5.30pm on Saturday 20 September.

5. Finally, do you want us to provide your office with briefing on the meeting? It would be fairly low key, and would cover:

- (a) what the meeting is and why it is being held
- (b) who is attending (in general terms)
- (c) what is being discussed (in very brief terms)
- (d) the timing of the discussions themselves

I would not propose to give any information on the social side of the meeting.

Janet Barber

JANET BARBER
EC1



See Sir G's comments below. Shall we go ahead with this?

FROM: A C S ALLAN

DATE: 2 SEPTEMBER 1986

CR 3/9

SIR G LITTLER

Yes

GIFTS AT GLENEAGLES

The Chancellor has some spare sets of Royal Wedding medals which he can use as official gifts. He is wondering whether it would be a good idea to give them to his fellow Finance Ministers at Gleneagles. He would be grateful for your advice. He does not have enough to give Central Bank Governors a set each as well; but he raised this with the Governor at lunch today, and the Governor thought he would be able to placate his fellow Governors if they missed out!

ACSA

A C S ALLAN

Mr Allan

I think an attractive idea.

I cannot readily see these occasions over the next year or so to which this number of gift medals would be appropriate.

And I see nothing to worry about in making it personal to fellow Finance Ministers (+ Deacons perhaps) only.

JL 3/9

Thank so: I'll check. m

Ch Enough for man? Ad



BF 8/9
↑
to Cathy!
pwp

FROM: A C S ALLAN

DATE: 2 SEPTEMBER 1986

SIR G LITTLER

GIFTS AT GLENEAGLES

The Chancellor has some spare sets of Royal Wedding medals which he can use as official gifts. He is wondering whether it would be a good idea to give them to his fellow Finance Ministers at Gleneagles. He would be grateful for your advice. He does not have enough to give Central Bank Governors a set each as well; but he raised this with the Governor at lunch today, and the Governor thought he would be able to placate his fellow Governors if they missed out!

ACSA

A C S ALLAN

FROM: JANET BARBER
DATE: 5 SEPTEMBER 1986

MR KELLY
MR DOLPHIN
MR SHERIDAN

C/ Briefing has been commissioned by the division on all the items below + the economic situation.

Is there anything else that you are aware of at this stage which you would like cover?

CR 5/9

cc PS/Chancellor *12/2*
Sir Geoffrey Littler
Mr Lavelle
Mr Edwards
Mr Evans
Mr Mortimer
Mr Crabbie
Mr Matthews
Mr Walsh
Miss Edwards or
Miss Wright
Mr Beales - UKREP

*James
Compulsoire*

INFORMAL ECOFIN 19-21 SEPTEMBER: BRIEFING

The agenda for the informal ECOFIN is as follows:

1. preparation for the IMF/IBRD annual meetings, particularly:
 - (a) draft of the Presidency's statement;
 - (b) world economic outlook and compatibility and coherence of present policies;
 - (c) Interim Committee discussion of economic indicators.
2. strengthening of the European Monetary System (possibly including liberalisation of capital movements).
3. any other business.

Over lunch there may be discussion of:

4. the New Community Instrument (NCI).

In addition, the Chancellor will be having a bilateral meeting with Stoltenberg, at which the Chancellor will want to raise:

5. the NCI

and Stoltenberg may wish to raise:

6. sterling participation in the ERM

and they may also discuss:

7. the German economy and the current pressures on Germany to reflate;
8. the ex novo review

There will also be a bilateral meeting with Delors, where the Chancellor will want to raise:

9. repeal of our exchange control legislation
10. Greek protective measures and the CLM loan.

definite

*Fixed for
8am on*

*- Fixed for 8am
on Saturday*

2. I would be grateful if briefing could be provided as follows:

- Item 1 - by Mr Sheridan, consulting others as necessary (eg Mr Dolphin on world economic outlook). On previous similar occasions, we have relied mainly on the briefs for the annual meetings and provided a cross reference to them. Perhaps Mr Sheridan could consider whether this would be appropriate this time, or whether the briefing should be self contained.
- Item 2 - on reinforcement of the EMS, by Mr Kelly. We expect reports from the chairmen of the Monetary and Central Bank Governors Committees on their work. We might get some idea of what is in these at next week's Monetary Committee meeting. On liberalisation of capital movements, I think all that is necessary is an update of the June ECOFIN brief, and I would be grateful if Mr Dolphin could provide this.
- Item 6 - by Mr Kelly, perhaps in the form of defensive briefing, covering inter alia the recent borrowing.
- Item 7 - by Mr Dolphin. A largely factual/statistical brief might be suitable.
- Item 9 - by Mr Kelly

EC will cover items 4, 5, 8 and 10. In addition, I would be grateful if Mr Dolphin could let me have an update of the usual tables on the economic situation, as general background.

3. Briefing should follow the standard format (attached), but for, the main meeting, it should be borne in mind that the Chancellor will be chairing the proceedings and introducing the topics as well as putting the UK's view. For the bilaterals, the briefs should be kept quite short.

4. On timing, the Chancellor's office have asked for the briefing by close on Tuesday 16 September. Therefore, as far as possible, briefs should reach me by close on Friday 12 September.

Janet Barber

JANET BARBER
EC1

ECOFIN BRIEFING: STRUCTURE OF BRIEFS

General note: be as brief as possible, and try to get objectives and line to take/point to make on first page.

UK OBJECTIVES

These should be stated in a short paragraph. It should be made clear whether the Minister is required to intervene, or whether he will just be participating in a general discussion.

POINTS TO MAKE/LINE TO TAKE

- (i) Line to take is appropriate when a proposal is being discussed, and when the Minister is asked to intervene.
- (ii) Points to make are for discussion documents where no operational decisions will be reached.
- (iii) Line to take/points to make should not include editorial comment except where absolutely essential and square bracketed; they should be set out in skeleton speaking note form, so that the Minister can read from them without further editing.
- (iv) Points to make should be interesting i.e not only simple restatements of UK policy where that is well known. It should be remembered that a Minister is limited in the number of points he can make e.g three.
- (v) Short Q/A defensive material should be included only if necessary e.g where the Minister will have to argue out a particular point.

BACKGROUND NOTE

Where possible, this should be confined to two sides.

BRIEF

ECOFIN, MARCH 12

SUBJECT

Relevant document:

UK objectives

[If any]

Line to take/Points to make

Defensive briefing

[if necessary]

Background.

PS/CHANCELLOR

FROM: MISS J A EDWARDS
DATE: 8 SEPTEMBER 1986.
cc Sir G Littler
Miss Barber

INFORMAL EC FINANCE MINISTERS' MEETING, GLENEAGLES.

There is a possibility that the Gleneagles Hotel may wish to take a photograph of the Chancellor for its in-house newspaper. At first the Hotel had considered taking photographs of the conference delegates as they arrived at the Hotel but they have now decided against this.

2. I would be grateful to know whether the Chancellor would object to such a photograph.

Jeanette Edwards

J A EDWARDS (MISS).

9/ content?

CR 8/9

*JK
v*